



**PURCHASING SECTION**  
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**ADDENDUM NO. 1**

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**REQUEST FOR PROPOSALS (RFP) No.:** 1220-030-2017-055  
**TITLE:** BENEFITS CONSULTING SERVICES  
**ADDENDUM ISSUE DATE:** OCTOBER 25, 2017  
**CLOSING DATE AND TIME:** ON OR BEFORE THE FOLLOWING DATE AND TIME  
(THE "CLOSING TIME"):  
**TIME:** 3:00 P.M. (LOCAL TIME)  
**DATE:** NOVEMBER 2, 2017

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**INFORMATION FOR PROPONENTS**

The following information is provided to answer questions raised by Potential Proponents for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-Proponent not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

**QUESTION AND ANSWER:**

Q1: What are the top drivers for this RFP?

A1: It's been several years since the City of Surrey has been out to market on this initiative. This is an opportune time to explore the market.

Q2: When was the last RFP and did it result in a change in consultants??

A2: The last RFP was issued in 2009.

Q3: When was the last insurance provider marketing, and did it result in a change in carrier(s)?

A3: Our last RFP for benefit provider was in 2011 resulting in a change in carriers effective January 1, 2012.

Q4: Please provide evaluation criteria weighting?

A4: The City will use the evaluation criteria as set out in Section 4.2 of the RFP document.

Q5: Is the City of Surrey willing to consider a limit on the level of indemnification (currently unlimited)?

A5: The City prefers the current level of indemnification.

**END OF ADDENDUM**

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**All Addenda will become part of the RFP Documents.**

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