



## **REQUEST FOR QUOTATIONS**

**Title:** GRASS CUTTING OF MEDIANS, BOULEVARDS, TRAFFIC ISLANDS,  
WALKWAYS AND DETENTION PONDS – VARIOUS SITES

**Reference No.:** 1220-040-2017-042

**FOR THE SUPPLY OF GOODS AND SERVICES**

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## REQUEST FOR QUOTATIONS

### 1. INTRODUCTION

The City of Surrey (the "City") invites contractors to provide a quotation on the form attached as Schedule B to Attachment 1 (the "Quotation") for the supply of the goods (if any) and services described in Schedule A to Attachment 1 (the "Goods and Services"). The description of the Goods and Services sets out the minimum requirements of the City. A person that submits a Quotation (the "Contractor") should prepare a Quotation that meets the minimum requirements, and may as it may choose, in addition, also include goods, services or terms that exceed the minimum requirements. Contractors are invited to submit innovative solutions and the City encourages suggestions to improve this project.

### 2. ADDRESS FOR DELIVERY

A Quotation should be labelled with the Contractor's name, RFQ title and number. A Quotation should be submitted in the form attached to this RFQ as Schedule B – Quotation.

The Contractor may submit a Quotation either by email or in a hard copy, as follows:

#### (a) Email

If the Contractor chooses to submit by email, the Contractor should submit the Quotation electronically in a single pdf file to the City by email at: [purchasing@surrey.ca](mailto:purchasing@surrey.ca).

PDF emailed Quotations are preferred and the City will confirm receipt of emails. Note that the maximum file size the City can receive is 10Mb. If sending large email attachments, Contractors should phone to confirm receipt. A Contractor bears all risk that the City's equipment functions properly so that the City receives the Quotation.

#### (b) Hard Copy

If the Contractor chooses NOT to submit by email, the Contractor should submit one original unbound Quotation and two (2) copies (three (3) in total) which should be delivered to the City at the office of:

Name: Richard D. Oppelt  
Purchasing Manager  
at the following location:

Address: City of Surrey (New City Hall)  
Reception Counter - Ground Floor  
Attn: Purchasing Section – Finance & Technology  
13450 – 104 Avenue Surrey, BC Canada V3T 1V8

(c) Facsimile (Fax)

If the Contractor chooses to submit by facsimile (Fax), the Contractor should submit the Quotation in a single transmission to the City by facsimile at: 604-599-0956.

### **3. DATE**

The City would prefer to receive Quotations on or before **March 27, 2017**. The City's office hours are 8:30 a.m. to 4:00 p.m., Monday to Friday, except statutory holidays.

### **4. INQUIRIES**

All inquiries related to this Request for Quotations ("RFQ") should be directed in writing to:

Name: Richard D. Oppelt  
Purchasing Manager  
at the following location:

Address: City of Surrey (New City Hall)  
Finance & Technology Department  
Purchasing Section  
13450 – 104 Ave Surrey, BC Canada V3T 1V8

Fax: 604-599-0956  
Telephone: 604-590-7274  
Email for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

### **5. ADDENDA**

If the City determines that an amendment is required to this RFQ, the City's Representative will issue a written addendum by posting it on the BC Bid Website at [www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca) (the "BC Bid Website") and the City Website at [www.surrey.ca](http://www.surrey.ca) (the "City Website") that will form a part of this RFQ. It is the responsibility of Contractor to check the BC Bid Website and the City Website for addenda. The only way this RFQ may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect or modify the terms of this RFP or may be relied upon by any Contractor. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ, including any and all addenda.

### **6. NO CONTRACT**

This RFQ is simply an invitation for quotations (including prices and terms) for the convenience of all parties. It is not a tender and no obligations of any kind will arise from this RFQ or the submission of Quotations. The City may negotiate changes to any terms of a Quotation, including terms in Attachment 1 and Schedules A and Schedule B and including prices, and may negotiate with one or more Contractors or may at any time invite or permit the submission of quotations (including prices and terms) from other parties who have not submitted Quotations.

## **7. ACCEPTANCE**

A Quotation will be an offer to the City which the City may accept at any time by signing the copy of the Quotation and delivering it to the Contractor. A Quotation is not accepted by the City unless and until both the authorized signatory and the purchasing representative have signed on behalf of the City. Delivery of the signed Quotation by the City may be by fax or pdf email.

## **8. CONTRACTOR'S EXPENSES**

Contractors are solely responsible for their own expenses in preparing and submitting Quotations, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from the RFQ. The City will not be liable to any Contractor for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, incurred by the Contractor in preparing and submitting a Quotation, or participating in negotiations for a contract, or other activity related to or arising out of this RFQ.

## **9. CONTRACTOR'S QUALIFICATIONS**

By submitting a Quotation, a Contractor represents that it has the expertise, qualifications, resources, and relevant experience to supply the Goods and Services.

## **10. CONFLICT OF INTEREST**

A Contractor must disclose in its Quotation any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

## **11. SOLICITATION OF COUNCIL MEMBERS, CITY STAFF AND CITY CONSULTANTS**

Contractors and their agents will not contact any member of the City Council, City staff or City consultants with respect to this RFQ, other than the contact person named in Section 4, at any time prior to the award of a contract or the cancellation of this RFQ.

## **12. CONFIDENTIALITY**

All Quotations become the property of the City and will not be returned to the Contractor. All Quotations will be held in confidence by the City unless otherwise required by law. Contractors should be aware the City is a "public body" defined by and subject to the Freedom of Information and Protection of Privacy Act of British Columbia.

## **13. SIGNATURE**

The legal name of the person or firm submitting the Quotation should be inserted in the Quotation. The Quotation should be signed by a person authorized to sign on behalf of the Contractor and include the following:

- (a) If the Contractor is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Quotation should be executed by all of the authorized signatories or by one or more of them

- provided that a copy of the corporate resolution authorizing those persons to execute the Quotation on behalf of the corporation is submitted;
- (b) If the Contractor is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation then such corporation should sign as indicated in subsection (a) above; or
  - (c) If the Contractor is an individual, including a sole proprietorship, the name of the individual should be included.

#### **14. MULTIPLE CONTRACTORS**

The City reserves the right and discretion to divide up the Goods and Services, either by quality and price or other basis as the City may decide, and to select one or more preferred Contractors to enter into discussions with the City for one or more agreements to provide a portion or portions of the Goods and Services. If the City exercises its discretion to divide up the Goods and Services, the City will do so reasonably having regard for the RFQ and the basis of Quotations.

In addition to any other provision of this RFQ, Quotations may be evaluated on the basis of advantages and disadvantages to the City that might result or be achieved from the City dividing up the Goods and Services and entering into one or more agreements with one or more Contractors.

#### **15. ESTIMATED QUANTITIES**

The respective amounts of Goods and Services to be furnished as listed in this RFQ of quantities are an estimate for purpose of comparing Quotations only. The City does not expressly nor by implication agree that the actual amounts of Goods and Services of any class will correspond even approximately to this estimate, but reserves the right to increase or decrease the amounts of any class or portion of the Goods and Services, or to omit portions of the Goods and Services that may be deemed necessary or expedient by the City. The preferred Contractor shall make no claim for anticipated profits, for loss of profit, for damages, or for any extra payment whatsoever, except as provided for herein, because of any difference between the amount of Goods and Services actually furnished and the quantities stated in the RFQ.

**ATTACHMENT 1**



**DRAFT QUOTATION AGREEMENT**

**Title:** GRASS CUTTING OF MEDIANS, BOULEVARDS, TRAFFIC ISLANDS,  
WALKWAYS AND DETENTION PONDS – VARIOUS SITES

**Reference No.:** 1220-040-2017-042

**FOR THE SUPPLY OF GOODS AND SERVICES**

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## **DRAFT QUOTATION AGREEMENT**

Reference RFQ Title: **GRASS CUTTING OF MEDIANS, BOULEVARDS, TRAFFIC ISLANDS,  
WALKWAYS AND DETENTION PONDS – VARIOUS SITES**

THIS AGREEMENT dated for reference this \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

RFQ No.: 1220-040-2017-042

BETWEEN:

City of Surrey  
13450 - 104 Avenue  
Surrey BC V3T 1V8

(the "City")

AND:

(the "Contractor")

WHEREAS the City wishes to engage the Contractor to provide Goods and Services and the Contractor agrees to provide Goods and Services.

THEREFORE in consideration of the payment of one (\$1.00) dollar and other good and valuable consideration paid by each of the parties to the other (the receipt and sufficiency of which is hereby acknowledged) the City and the Contractor agree as follows:

### **1. DEFINITIONS AND INTERPRETATION**

#### **1.1 In these General Terms and Conditions:**

- (a) "Agreement" means this agreement and all schedules attached hereto;
- (b) "Calendar Year" means the time period from January 1st to December 31st; and
- (c) "City" means the City of Surrey;
- (d) "Contractor" means a contractor who is providing Goods and Services under this Agreement;
- (e) "Fees" means the price set out in Section B-2 for the provision of the Goods and Services, unless otherwise agreed by the parties in writing, and includes all taxes;
- (f) "Goods" means the equipment or materials (if any) as described generally in Schedule A, including anything and everything required to be done for the fulfilment and completion of this Agreement;
- (g) "Indemnities" has the meaning described in Section 11.2;
- (h) "RFQ" means the Request for Quotations;
- (i) "Services" means the services as described generally in Schedule A, including anything and everything required to be done for the fulfilment and completion of this Agreement;
- (j) "Term" has the meaning described in Section 3.1; and
- (k) "Year of the Term" as used herein shall mean each twelve-month period commencing on (START DATE).

1.2 This Agreement may be modified only by express and specific written agreement. In the event of a conflict between the provisions of any documents listed below, then the documents shall govern and take precedence in the following order:

- (a) this Agreement;
- (b) the RFQ; and
- (c) other terms, if any, that are agreed to by the parties in writing.

1.3 The following attached Schedules are a part of this Agreement:

Schedule A – Specifications of Goods & Scope of Services; and  
Schedule B – Quotation

## **2. GOODS AND SERVICES**

2.1 The Contractor covenants and agrees with the City to provide the Goods and Services in accordance with this Agreement. The Goods and Services provided will meet the specifications and scope set out in Schedule A, to Attachment 1, and as described in Schedule B, to Attachment 1.

2.2 The City may from time to time, by written notice to the Contractor, make changes in the specifications of Goods and scope of Services. The Fees will be increased or decreased by written agreement of the City and the Contractor according to the rates set out in Section B-2.

2.3 The Contractor will, if required in writing by the City, provide additional goods or services. The terms of this Agreement will apply to any additional goods or services, and the fees for additional goods or services will generally correspond to the fees as described in Section B-2. The Contractor will not provide any additional goods or services in excess of the specification of Goods and scope of Services requested in writing by the City.

2.4 The Contractor will perform the Services with that degree of care, skill and diligence normally provided by a qualified and experienced practitioner performing services similar to the Services, and on the understanding that the City is relying on the Contractor's experience and expertise. The Contractor represents that it has the expertise, qualifications, resources, and relevant experience to supply the Goods and Services.

2.5 The Contractor will deliver the Goods free and clear of all liens and encumbrances in the manner and to the destination stipulated. In the event of the Contractor's failure to meet this condition, the Contractor will, on written notice from the City, forthwith return all monies paid by the City on account of the Goods and in addition the City may by written notice terminate this Agreement without liability, and in such event, in addition to the above, the Contractor will be liable for any and all expenses or losses incurred by the City resulting from such failure.

## **3. TERM**

3.1 The Contractor will provide the Goods and Services for the period commencing on (April 3, 2017) and terminating on (December 31, 2017) (the "Term").

3.2 The City may at any time prior to thirty (30) days before the end of the Term, by written notice to the Contractor, extend the Term for a period of time not to exceed two (2)

separate twelve (12) month renewals. If the City elects to extend the Term, the provisions of this Agreement will remain in force, including the Fees, except where amended in writing by the parties.

#### **4. TIME**

- 4.1 Time is of the essence.

#### **5. FEES**

- 5.1 The City will pay the Fees to the Contractor in accordance with this Agreement. Payment by the City of the Fees will be full payment for the Goods and Services and the Contractor will not be entitled to receive any additional payment from the City.
- 5.2 For greater certainty, costs of general management, non-technical supporting services and general overhead are deemed to be covered by the Fees and will not be subject to additional payment by the City. The Fees shall also include without limitation all costs of boxing, packing, crating, and loading and unloading the Goods at the prescribed destination.
- 5.3 The parties agree that all fees as set out in this Agreement will remain in force for a period of twelve (12) months and thereafter the fees will be subject to an increase during the term once per Year of the Term by a percentage which shall not be greater than the percentage increase in the Consumer Price Index (All items) for Vancouver, British Columbia as published by Statistics Canada ("CPI"), or any successor government agency for the Calendar Year immediately preceding the applicable January 1st of the current Calendar Year.

#### **6. PAYMENT**

- 6.1 Subject to any contrary provisions set out in Schedule B, to Attachment 1, the Contractor will submit a monthly invoice to the City requesting payment of the portion of the Fees relating to the Goods and Services provided in the previous month. Invoices must include the Contractor's name, address and telephone number, the City's purchase order number, the Contractor's invoice number, the names, charge-out rates and number of hours worked in the previous month of all employees of the Contractor that have performed Services during the previous month; the percentage of Services completed and Goods delivered at the end of the previous month; the total budget for the Goods and Services and the amount of the budget expended to the date of the invoice; taxes (if any); and grand total of the invoice.
- 6.2 If the City reasonably determines that any portion of an invoice is not payable, then the City will so advise the Contractor.
- 6.3 The City may hold back from payments 10% of the amount the City determines is payable to the Contractor until such time as the Contractor provides its final report to the City, if applicable.
- 6.4 The City will pay the invoice, in the amount as the City determines is correct less any deductions for setoffs or holdbacks permitted by this Agreement within 30 days of the receipt of the invoice, unless the parties have agreed in writing to other payment terms.

The payment by the City of any invoice will not bind the City with respect to any subsequent payment or final payment and will not mean that the City has accepted Goods and Services that are not in accordance with the requirements of this Agreement, or that the Contractor is in any manner released from its obligation to comply with this Agreement.

- 6.5 Payments to Contractors can be made through Electronic Funds Transfer (EFT), directly into the Contractor's bank account. An EFT application form can be provided to the successful Contractor for completion.
- 6.6 Unless otherwise provided, all dollar amounts referred to in this Agreement are in lawful money of Canada.
- 6.7 If the Contractor is a non-resident of Canada and does not provide to the City a waiver of regulation letter, the City will withhold and remit to the appropriate governmental authority the greater of:
  - (a) 15% of each payment due to the Contractor; or
  - (b) the amount required under applicable tax legislation.

## **7. USE OF WORK PRODUCT**

- 7.1 The Contractor hereby sells, assigns and transfers to the City the right, title and interest required for the City to use and receive the benefit of all the reports, drawings, plans, designs, models, specifications, computer software, concepts, products, designs or processes or other such work product produced by or resulting from the Services rendered by the Contractor. This section does not give the City the right to sell any such work product to any third party and the City may sell the work product only with the prior approval of the Contractor. The Contractor may retain copies of the work product.

## **8. PERSONNEL AND SUBCONTRACTORS**

- 8.1 The Contractor will provide only personnel who have the qualifications, experience and capabilities to perform the Services.
- 8.2 The Contractor will perform the Services using the personnel and sub-contractors as may be listed in the Quotation and the Contractor will not remove any such listed personnel or sub-contractors from the Services without the prior written approval of the City.
- 8.3 If the City reasonably objects to the performance, qualifications, experience or suitability of any of the Contractor's personnel or sub-contractors then the Contractor will, on written request from the City, replace such personnel or sub-contractors.
- 8.4 Except as provided for in Section 8.2, the Contractor will not engage any personnel or sub-contractors, or sub-contract or assign its obligations under this Agreement, in whole or in part, without the prior written approval of the City.
- 8.5 The Contractor will preserve and protect the rights of the City with respect to any Goods provided and Services performed under sub-contract and incorporate the General Terms and Conditions of this Agreement into all sub-contracts as necessary to preserve the rights of the City under this Agreement. The Contractor will be as fully responsible to the City for acts and omissions of sub-contractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Contractor.

## **9. LIMITED AUTHORITY**

- 9.1 The Contractor is not and this Agreement does not render the Contractor an agent or employee of the City, and without limiting the above, the Contractor does not have authority to enter into any contract or reach any agreement on behalf of the City, except for the limited purposes as may be expressly set out in this Agreement, or as necessary in order to provide the Goods and Services. The Contractor will make such lack of authority clear to all persons with whom the Contractor deals in the course of providing the Goods and Services. Every vehicle used by the Contractor in the course of providing the Goods and Services shall identify the Contractor by name and telephone number.
- 9.2 The Contractor is an independent contractor. This Agreement does not create the relationship of employer and employee, a partnership, or a joint venture. The City will not control or direct the details, means or process by which the Contractor performs the Services. The Contractor will determine the number of days and hours of work required to properly and completely perform the Services. The Contractor is primarily responsible for performance of the Services and may not delegate or assign any Services to any other person except as provided for in Sections 8.2 and 8.4. The Contractor will be solely liable for the wages, fringe benefits, work schedules and work conditions of any partners, employees or sub-contractors.

## **10. CONFIDENTIALITY AND DISCLOSURE OF INFORMATION**

- 10.1 Except as provided for by law or otherwise by this Agreement, the Contractor will keep strictly confidential any information supplied to, obtained by, or which comes to the knowledge of the Contractor as a result of the provision of the Goods or performance of the Services and this Agreement, and will not, without the prior express written consent of the City, publish, release, disclose or permit to be disclosed any such information to any person or corporation, either before, during or after termination of this Agreement, except as reasonably required to provide the Goods or complete the Services.
- 10.2 The Contractor acknowledges that the City is subject to the Freedom of Information and Protection of Privacy Act of British Columbia and agrees to any disclosure of information by the City required by law.
- 10.3 The Contractor agrees to return to the City all of the City's property at the completion of this Agreement, including any and all copies or originals of reports provided by the City.

## **11. WARRANTIES**

- 11.1 The Contractor warrants that the Goods shall be free from defects in design, materials, workmanship and title, shall conform in all respects to the terms of this Agreement, shall be fit and suitable and perform satisfactorily for the purposes and under the conditions made known to the Contractor by the City or which were reasonably inferable. The Goods shall be at least equal to the higher of national standards or codes (such as, by way of illustration, CSA or ASTM), or standards and codes customarily applicable at the place where the City will use the Goods. The Goods shall be of the best quality, if no quality is specified. This general warranty is independent of and without prejudice to any specific warranty or service guarantee offered by the Contractor or third party manufacturer or

supplier of the Goods in connection with the purpose for which the Goods were purchased. The Contractor shall assign to the City any warranty or service guarantee offered by a third party manufacturer or supplier of the Goods. Notwithstanding this assignment, if at any time up to one year from the date of delivery or installation (if applicable) the City determines the Goods or any part do not conform to these warranties, the City shall notify the Contractor within a reasonable time after such discovery, and the Contractor shall then promptly correct such nonconformity at the Contractor's expense. Goods used to correct a nonconformity shall be similarly warranted for one year from the date of installation. The Contractor's liability shall extend to all liabilities, losses, damages, claims and expenses incurred by the City caused by any breach of any of the above warranties.

- 11.2 The Contractor warrants and guarantees that Goods and Services delivered under this Agreement do not infringe any valid patent, copyright or trademark, foreign or domestic, owned or controlled by any other corporation, firm or person, and agrees to indemnify and save harmless the City and all of its elected and appointed officials, officers, employees, servants, representatives and agents (collectively the "Indemnitees"), from and against any and all claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments (including all actual legal costs) by reason of any claim, action or litigation arising out of any alleged or actual infringement of any patent, copyright or trademark, foreign or domestic, relating to the Goods and Services supplied under this Agreement.

## **12. INSURANCE AND DAMAGES**

- 12.1 The Contractor will indemnify and save harmless the Indemnitees from and against all claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments (including all actual legal costs) for damage to or destruction or loss of property, including loss of use, and injury to or death of any person or persons which any of the Indemnitees incur, suffer or are put to arising out of or in connection with any failure, breach or non-performance by the Contractor of any obligation of this Agreement, or any wrongful or negligent act or omission of the Contractor or any employee or agent of the Contractor.
- 12.2 The indemnities described in Sections 11.2, 12.1 and 18.4 will survive the termination or completion of this Agreement and, notwithstanding such termination or completion, will continue in full force and effect for the benefit of the Indemnitees.
- 12.3 The Contractor will, without limiting its obligations or liabilities and at its own expense, provide and maintain throughout this Agreement the following insurances in forms and amounts acceptable to the City from insurers licensed to conduct business in Canada:
- (a) commercial general liability insurance on an occurrence basis, in an amount not less than five million (\$5,000,000) dollars inclusive per occurrence against death, bodily injury and property damage arising directly or indirectly out of the work or operations of the Contractor, its employees and agents. The insurance will include cross liability and severability of interests such that the coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each insured. The insurance will include, but not be limited to: premises and operators liability, broad form products and completed operations, owners and contractors protective liability, blanket contractual, employees as additional insureds, broad form property damage, non-owned automobile, contingent



- employers liability, personal injury, and incidental medical malpractice. The City will be added as additional insured;
- (b) automobile liability insurance on all vehicles owned, operated or licensed in the name of the Contractor in an amount not less than three million (\$3,000,000) dollars per occurrence for bodily injury, death and damage to property; and
  - (c) contractors' equipment insurance in an all risks form covering construction machinery and equipment used for the performance of the Services.
- 12.4 The Contractor will provide the City with evidence of the required insurance prior to the commencement of this Agreement. Such evidence will be in the form of a completed certificate of insurance acceptable to the City. The Contractor will, on request from the City, provide certified copies of all of the Contractor's insurance policies providing coverage relating to the Services, including without limitation any professional liability insurance policies. All required insurance will be endorsed to provide the City with thirty (30) days advance written notice of cancellation or material change restricting coverage. To the extent the City has an insurable interest, the builder's risk policy will have the City as first loss payee. The Contractor will be responsible for deductible amounts under the insurance policies. All of the Contractor's insurance policies will be primary and not require the sharing of any loss by the City or any insurer of the City.
- 12.5 The Contractor acknowledges that any requirement by the City as to the amount of coverage under any policy of insurance will not constitute a representation by the City that the amount required is adequate and the Contractor acknowledges and agrees that the Contractor is solely responsible for obtaining and maintaining policies of insurance in adequate amounts. The insurance policy coverage limits shall not be construed as relieving the Contractor from responsibility for any amounts which may exceed these limits, for which the Contractor may be legally liable.
- 12.6 The Contractor shall place and maintain, or cause any of its subcontractors to place and maintain, such other insurance or amendments to the foregoing policies as the City may reasonably direct.
- 12.7 The Contractor hereby waives all rights of recourse against the City for loss or damage to the Contractor's property.
- 13. CITY RESPONSIBILITIES**
- 13.1 The City will, in co-operation with the Contractor, make efforts to make available to the Contractor information, surveys, and reports which the City has in its files and records that relate to the Goods and Services. The Contractor will review any such material upon which the Contractor intends to rely and take reasonable steps to determine if that information is complete or accurate. The Contractor will assume all risks that the information is complete and accurate and the Contractor will advise the City in writing if in the Contractor's judgment the information is deficient or unreliable and undertake such new surveys and investigations as are necessary.
- 13.2 The City will in a timely manner make all decisions required under this Agreement, examine documents submitted by the Contractor and respond to all requests for approval made by the Contractor pursuant to this Agreement.

- 13.3 If the City observes or otherwise becomes aware of any fault or defect in the Goods or Services, it may notify the Contractor, but nothing in this Agreement will be interpreted as giving the City the obligation to inspect the Goods or review the Contractor's performance of the Services.

#### **14. DEFICIENCIES**

- 14.1 The City shall have a reasonable time to inspect and to accept the Goods. The City may reject any Goods not in accordance with this Agreement, whether due to damage resulting from improper packing, loading, unloading or otherwise. The City shall notify the Contractor of rejection of the Goods whereupon the Goods will be held subject to the disposition by the Contractor. Any costs or expenses incurred by the City as a result of the rejection of the Goods are, immediately upon written demand by the City, payable by the Contractor, and may be set off against any payments owing by the City to the Contractor.
- 14.2 The City may hold back from payments otherwise due to the Contractor up to 150% of a reasonable estimate, as determined by the City, on account of deficient or defective materials. This holdback may be held, without interest, until replacement Goods are received or such deficiency or defect is remedied.

#### **15. DEFAULT AND TERMINATION**

- 15.1 In the event the Contractor does not ship the Goods by the shipping date specified in this Agreement, or does not deliver the Goods by the delivery date specified in this Agreement, then:
- (a) the City reserves the right to terminate this Agreement, in whole or in part, and in the event of such termination no payment will be owing by the City on account of this Agreement and the Contractor will be liable for any and all expenses or loss resulting from such failure or delay and will return all monies paid by the City; or
  - (b) if the City does not terminate this Agreement for late shipping or delivery, the City may deduct and setoff from any payments owing to the Contractor all additional costs the City reasonably incurs on account of the late shipping or delivery.
- 15.2 The City may by written notice at any time cancel this Agreement with respect to Goods which, as of the date of cancellation, have not been shipped.
- 15.3 The City may at any time and for any reason by written notice to the Contractor terminate this Agreement before the completion of all the Services, such notice to be determined by the City at its sole discretion. Upon receipt of such notice, the Contractor will perform no further Services other than the work which is reasonably required to terminate the Services and return the City's property to the City. Despite any other provision of this Agreement, if the City terminates this Agreement before the completion of all the Services, the City will pay to the Contractor all amounts owing under this Agreement for Services provided by the Contractor up to and including the date of termination, plus reasonable termination costs in the amount as determined by the City in its sole discretion. Upon payment of such amounts no other or additional payment will be owed by the City to the Contractor, and, for certainty, no amount will be owing on account of lost profits relating to the portion of the Services not performed or other profit opportunities.



- 15.4 The City may terminate this Agreement for cause as follows:
- (a) If the Contractor is adjudged bankrupt, or makes a general assignment for the benefit of creditors because of its insolvency, or if a receiver is appointed because of its insolvency, the City may, without prejudice to any other right or remedy the City may have, terminate this Agreement by giving the Contractor or receiver or trustee in bankruptcy written notice; or
  - (b) If the Contractor is in breach of any term or condition of this Agreement, and such breach is not remedied to the reasonable satisfaction of the City within 5 days after delivery of written notice from the City to the Contractor, then the City may, without prejudice to any other right or remedy the City may have, terminate this Agreement by giving the Contractor further written notice.
- 15.5 If the City terminates this Agreement as provided by Section 15.4 then the City may:
- (a) enter into contracts, as it in its sole discretion sees fit, with other persons to complete the Services;
  - (b) withhold payment of any amount owing to the Contractor under this Agreement for the performance of the Services;
  - (c) set-off the total cost of completing the Services incurred by the City against any amounts owing to the Contractor under this Agreement, and at the completion of the Services pay to the Contractor any balance remaining; and
  - (d) if the total cost to complete the Services exceeds the amount owing to the Contractor, charge the Contractor the balance, which amount the Contractor will forthwith pay.
- 15.6 The City will not accept nor be responsible for any restocking charges for any Goods shipped to the City and then, for whatever reason, returned to the Contractor pursuant to this Agreement. The Contractor is to bear all costs including shipping and handling of returned Goods.

## **16. CURING DEFAULTS**

- 16.1 If the Contractor is in default of any of its obligations under this Agreement, then the City may without terminating this Agreement, upon 5 days written notice to the Contractor, remedy the default and set-off all costs and expenses of such remedy against any amounts owing to the Contractor. Nothing in this Agreement will be interpreted or construed to mean that the City has any duty or obligation to remedy any default of the Contractor.

## **17. DISPUTE RESOLUTION**

- 17.1 The parties will make reasonable efforts to resolve any dispute, claim, or controversy arising out of this Agreement or related to this Agreement ("Dispute") using the dispute resolution procedures set out in this section.
- 17.2 Negotiation: The parties will make reasonable efforts to resolve any Dispute by amicable negotiations and will provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate negotiations.
- 17.3 Mediation: If all or any portion of a Dispute cannot be resolved by good faith negotiations within 30 days, either party may by notice to the other party refer the matter to mediation. Within 7 days of delivery of the notice, the parties will mutually appoint a mediator. If the

parties fail to agree on the appointment of the mediator, then either party may apply to the British Columbia International Commercial Arbitration Centre for appointment of a mediator. The parties will continue to negotiate in good faith to resolve the Dispute with the assistance of the mediator. The place of mediation will be Surrey, British Columbia. Each party will equally bear the costs of the mediator and other out-of-pocket costs, and each party will bear its own costs of participating in the mediation.

- 17.4 Litigation: If within 90 days of the request for mediation the Dispute is not settled, or if the mediator advises that there is no reasonable possibility of the parties reaching a negotiated resolution, then either party may without further notice commence litigation.

## **18. WCB AND OCCUPATIONAL HEALTH AND SAFETY**

- 18.1 The Contractor will, at its own expense, procure and carry full Workers' Compensation Board coverage for itself and all workers, employees, servants and others engaged in the supply of the Goods and Services. The City has the unfettered right to set off the amount of the unpaid premiums and assessments for the Workers' Compensation Board coverage against any monies owing by the City to the Contractor. The City will have the right to withhold payment under this Agreement until the Workers' Compensation Board premiums, assessments or penalties in respect of the Goods and Services have been paid in full.
- 18.2 The Contractor will provide the City with the Contractor's Workers' Compensation Board registration number and a letter from the Worker's Compensation Board confirming that the Contractor is registered in good standing with the Workers' Compensation Board.
- 18.3 The Contractor agrees that it is the prime contractor for the Services for the purposes of the Workers Compensation Act. The Contractor will have a safety program in place that meets the requirements of the Workers' Compensation Board Occupational Health and Safety Regulation and the Workers Compensation Act. As prime contractor, the Contractor will be responsible for appointing a qualified coordinator for insuring the health and safety activities for the location of the Services. That person will be the person so identified in Schedule B, to Attachment 1, of this Agreement, and the Contractor will advise the City immediately in writing if the name or contact number of the qualified coordinator changes.
- 18.4 Without limiting the generality of any other indemnities granted by the Contractor in this Agreement, the Contractor will indemnify and save harmless the Indemnitees from and against all claims, demands, causes of action, suits, losses, damages, costs, liabilities, expenses, judgments, penalties and proceedings (including all actual legal costs) which any of the Indemnitees incur, suffer or are put to arising out of or in any way related to unpaid Workers' Compensation Board assessments owing from any person or corporation engaged in the performance of this Agreement or arising out of or in any way related to the failure to observe safety rules, regulations and practices of the Workers' Compensation Board, including penalties levied by the Workers' Compensation Board.
- 18.5 The Contractor will ensure compliance with and conform to all health and safety laws, by-laws or regulations of the Province of British Columbia, including without limitation the Workers Compensation Act and Regulations pursuant thereto.

- 18.6 The City may, on twenty-four (24) hours written notice to the Contractor, install devices or rectify any conditions creating an immediate hazard existing that would be likely to result in injury to any person. However, in no case will the City be responsible for ascertaining or discovering, through inspections or review of the operations of the Contractor or otherwise, any deficiency or immediate hazard.
- 18.7 The Contractor understands and undertakes to comply with all the Workers' Compensation Board Occupational Health and Safety Regulations for hazardous materials and substances, and in particular with the "Workplace Hazardous Materials Information System (WHMIS)" Regulations. All "Material Safety Data Sheets (MSDS)" will be shipped along with the Goods and any future MSDS updates will be forwarded.

## **19. BUSINESS LICENSE**

- 19.1 The Contractor will obtain and maintain throughout the term of this Agreement a valid City of Surrey business license.

## **20. GENERAL PROVISIONS FOR GOODS**

- 20.1 Documentation for shipments of Goods from outside Canada shall be provided by a Contractor by airmail and shall include all documents as required by law or customary practice. All packages shall be marked as follows:  
"Upon arrival, please contact customs broker:  
Livingston International Inc.  
Telephone: 604-685-3555  
Fax: 604-605-8231  
Email: [cst19@livingstonintl.com](mailto:cst19@livingstonintl.com)"
- 20.2 If this Agreement pertains to the fabrication, assembly or other processing of the Goods, representatives of the City shall be permitted free access at all reasonable times for the purpose of inspection, testing or obtaining information as to the progress of the fabrication, assembly or processing.
- 20.3 The City may require that shop drawings be submitted by the Contractor for review prior to the delivery of the Goods. The City may require that a qualified registered professional engineer stamp and approve a shop drawing prior to submission. Any review of shop drawings by the City will not relieve the Contractor from its obligation to deliver Goods in full compliance with all requirements of this Agreement.

## **21. COMPLIANCE**

- 21.1 The Contractor will provide the Services in full compliance with all applicable laws, building codes and regulations.
- 21.2 The Contractor will, as a qualified and experienced practitioner, interpret applicable codes, laws and regulations applicable to the performance of the Services. If an authority having jurisdiction imposes an interpretation which the Contractor could not reasonably have verified or foreseen prior to entering into this Agreement, then the City will pay the additional costs, if any, of making alterations so as to conform to the required interpretation.

## **22. JURISDICTION OF COUNCIL AND NON-APPROPRIATION**

- 22.1 Nothing in this Agreement limits or abrogates, or will be deemed to limit or abrogate, the jurisdiction of the Council of the City in the exercise of its powers, rights or obligations under any public or private statute, regulation or by-law or other enactment.
- 22.2 The Contractor recognizes and agrees that the City cannot make financial commitments beyond the City's current fiscal year. The City will annually make bonafide requests for appropriation of sufficient funds to cover all payments covered by this Agreement. If City Council does not appropriate funds, or appropriates insufficient funds, the City will notify the Contractor of its intention to terminate or reduce the services so affected within 30 days after the non-appropriation becomes final. Such termination shall take effect 30 days from the date of notification, shall not constitute an event of default and shall relieve the City, its officers and employees, from any responsibility or liability for the payment of any further amounts under this Agreement.

## **23. WAIVER**

- 23.1 Any failure of the City at any time or from time to time to enforce or require the strict keeping or performance of any of the terms and conditions contained in this Agreement shall not constitute a waiver of the terms and conditions and shall not affect or impair the terms or conditions in any way or the City's right at any time to avail itself of any remedies as the City may have for any breach of the terms and conditions.

## **24. APPLICABLE LAW**

- 24.1 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia. The City and the Contractor accept the jurisdiction of the courts of British Columbia and agree that any action under this Agreement shall be brought in such courts.

## **25. NOTICES**

- 25.1 Any notice, report or other document that either party may be required or may wish to give to the other must be in writing, unless otherwise expressly provided for, and will be deemed to be validly given to and received by the addressee:
- (a) by hand, on delivery;
  - (b) by facsimile, on transmission; or
  - (c) by mail, five calendar days after posting.
- 25.2 The addresses for delivery will be as shown in the Quotation. In addition, the City may give notice to the Contractor by email at the Contractor's email address as shown in the Quotation, which email will be deemed to be validly given and received by the Contractor on transmission. The Contractor may not give notice to the City by email.

## **26. MERGER AND SURVIVAL**

- 26.1 The representations, agreements, covenants and obligations set out in this Agreement shall survive the delivery of the Goods and performance of the Services and payment of the Fees and Disbursements.

## **27. ENTIRE AGREEMENT**

- 27.1 This Agreement, including any other documents expressly included by reference in this Agreement, contains the entire agreement of the parties regarding the provision of the Goods and Services, and no understandings or agreements, oral or otherwise, exist between the parties except as expressly set out in this Agreement. This Agreement supersedes and cancels all previous agreements between the parties relating to the Goods and Services.
- 27.2 In the event that the Contractor issues an invoice, packing slip, sales receipt, or any like document to the City, the City accepts the document on the express condition that any terms and conditions in it which constitute terms and conditions which are in addition to or which establish conflicting terms and conditions to those set out in this Agreement are expressly rejected by the City.

## **28. SIGNATURE**

- 28.1 This Agreement may be executed in or one or more counterparts all of which when taken together will constitute one and the same Agreement, and one or more of the counterparts may be delivered by fax transmission or as a PDF file.

## **29. FUEL EMISSIONS DATA**

- 29.1 In 2007, the City of Surrey signed the BC Climate Action Charter, a voluntary agreement that commits the City to be carbon neutral in its corporate operations (for more information go to <http://www.livesmartbc.ca/community/charter/charter.html>). The City is also committed to reducing corporate greenhouse gas (GHG) emissions by 20% by 2020.
- 29.2 Following on these commitments, the City of Surrey tracks its corporate energy use and greenhouse gas (GHG) emissions annually within traditional service areas. Where the City has a contractual arrangement to deliver these traditional services as defined under the BC Climate Action Charter, some of the GHG emissions from the services need to be included as part of the annual corporate emissions inventory.
- 29.3 Commencing January 1, 2013, the City will require all service providers to communicate the quantity of fuel (gasoline, diesel, natural gas, propane and bio-fuel blends) used to operate vehicles, equipment and machinery as part of the delivery of the services described in the contract and to provide this data to the City at the earlier of termination of the assignment or at the end of each calendar year.
- 29.4 Data provided should include the following (see sample format):
- Type of fuel consumed (gasoline, diesel, natural gas, propane and bio-fuel blends); and
  - Litres of fuel consumed in relation to the service delivered under the contract
    - Although actual fuel volumes are preferred, the City recognizes it may be difficult to assign fuel use to any particular contract. In these cases, apportioning fuel use for equivalent services based on contract dollar value, total service hours, or some other logical method is acceptable. If fuel consumption is prorated and/or estimated, the method of proration and/or estimation must be noted.

Sample Report:	
P.O. Number	567932
Date Range	March 1 – September 15
Gasoline (litres)	1,200
Diesel (litres)	4,500
Prorated Based on	Service hours

The City can provide direction, if necessary, to calculate this information.

### 30. ENUREMENT

30.1 This Agreement shall enure to the benefit of and be binding upon the respective successors and permitted assigns of the City and the Contractor.

**This Agreement** is executed by the City of Surrey this \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

#### CITY OF SURREY

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

**This Agreement** is executed by the Contractor this \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

#### CONTRACTOR

**I/We have the authority to bind the Contractor.**

\_\_\_\_\_  
(Legal Name of Contractor)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)



## SCHEDULE A SPECIFICATIONS OF GOODS AND SCOPE OF SERVICES

### 1. General Requirements

- 1.1 The City of Surrey (the "City") is seeking a Quotation from professional landscape maintenance firms to provide a firm fixed price for **GRASS CUTTING OF MEDIANS, BOULEVARDS, TRAFFIC ISLANDS, WALKWAYS AND DETENTION PONDS – VARIOUS SITES**. The Contractor shall abide by the true intent of the Scope of Services (i.e., not take advantage of any unintentional error or omission). The Contractor shall include all planning, administration, experienced and qualified labour, equipment, materials, supplies, parts, and management necessary to assure that all services comply with the contract, the City's schedules and instructions, and all applicable laws and regulations. The Contractor shall meet all of the standards of performance identified in the contract. The Contractor shall perform all related support functions such as supply, subcontracting, quality control, financial oversight, and maintenance of complete records and files.
- 1.2 The City reserves the right to increase or decrease the number of grass cuttings and/or total area of grass cutting at any time during the term. There shall be no penalty, or additional cost to the City for any reduction in the amount of Service.
- 1.3 The Contractor shall perform complete grass cutting maintenance as generally described in Schedule A for all grass cutting locations listed in **Schedules "A-1" through "A-3"**. In general, the grass cutting locations are separated into three geographic zones, Schedule "A-1" - North, Schedule "A-2" - Central and Schedule "A-3" - South. The Services are to be performed for the City's Engineering Department – Operations Division, Contracts & Solid Waste Section.
- 1.4 The work involves approximately **725,430 square metres** of grass cutting and related services along City Boulevards, Medians, Traffic Islands, Walkways, on either side of a sidewalk, and Detention Ponds during the March to September growing season. The square metres shown on the project areas are estimated and no guarantee can be given as to their accuracy. The Contractor should determine the accuracy of the square metres shown for Service.

### SUMMARY OF THE APPROX. SQ. M. OF GRASS CUTTING AREAS:

<b>City Grass Cutting</b>					
<b>Type</b>	<b>Bldv</b>	<b>Medians</b>	<b>Islands</b>	<b>Walkways</b>	<b>Detention Ponds</b>
<b>North</b>	52,055	610,290	6,190	8,605	48,720
<b>Central</b>	87,980	6,725	6,725	7,975	78,390
<b>South</b>	22,665	24,045	24,045	4,450	127,875
<b>Total</b>	<b>162,700</b>	<b>44,765</b>	<b>36,960</b>	<b>21,030</b>	<b>254,985</b>

**Translink Grass Cutting**

Type	Blvd	Medians	Island	Walkways	Detention Ponds
North	107,600	14,225	0	0	1,995
Central	65,240	13,865	640		0
South	0	1,425	0	0	0
Total	172,840	29,515	640	0	1,995

**Total**

Blvd	335,540
Medians	74,280
Islands	37,600
Walkways	21,030
Detention Ponds	171,380
KGB 5X	85,600
	<b>725,430</b>

1.5 Prior to the commencement of any work the Contractor will be required to pick-up any general litter, paper, beverage containers, small branches and leaves.

1.6 No grass clippings or leaves are to be blown onto walkways and/or roadways.

**2. Grass Cutting Locations**

2.1 To view/print the **2017 Grass Cutting Locations**, please refer to **Schedules “A-1” through “A-3”**.

**3. Contract Drawings/Maps**

3.1 To view/print the **2017 Maps**, please access the City's Managed File Transfer (MFT) service:

Hostname: <https://mft.surrey.ca>

Login ID: **surreybid**

Password: **Welcome**

Locate Folder: **1220-040-2017-042**



#### **4. Description of Services**

- 4.1 Generally, the following shall be expected of and accomplished for the provision of grass cutting services (the "Services").

**(a) Grass Cutting:**

Maintenance and appearance of the grass areas are an important part of the representational responsibilities of the City's Engineering Department – Operations Division. The Contractor is to perform grass-cutting operations in a professional manner that ensures a smooth surface appearance without scalping. The Contractor shall not set mowing heights to be not less than  $\frac{3}{4}$ " for all turf areas. Mowing height may be set as high as 2" with 1" being considered normal. Grass clippings are allowed to remain on lawn areas. Grass clumps are to be spread out.

**(b) Clean-Up of Walkways and Roadways:**

The Contractor is to provide the necessary labour to provide grounds clean up during each grass cutting service. Services shall include, but are not be limited to the following:

- i. The collection and removal of all trash, unauthorized signs, broken glass, bottles, cans, papers, and other unsightly debris from all grass areas, including adjacent shrub beds, walkways and roadways;
- ii. Collect and remove any accumulation of grass clippings, leaf and waste materials, from any immediately surrounding paved walkways and roadways by sweeping; and,
- iii. Dispose of waste material at an approved waste/compost disposal facility.

#### **5. Time Schedule**

- 5.1 The Contractor shall maintain work schedules. Mowing of all assigned locations shall be completed on a **14-day (Bi-weekly) schedule beginning the third week of March of each year**, throughout the contract period, or as otherwise specified. The 2017 regular scheduled mowing shall commence on **April 3, 2017**. The City may, at its sole discretion, engage in extra "optional" cuts should grass growth conditions prevail before or after the regular grass cutting schedule. The City, will issue a forty-eight (48) hour notice, written and/or verbal, before an "optional" cut is required. All service cycles must be completed to the satisfaction of the City, or designate, and prior to submission of an invoice for payment.

- 5.2 **Schedule B – Section B-3:** The Contractor will perform the Services in accordance with the time periods [the "Time Schedule"] per infrastructure type as set out in Schedule B – Section B-3. The initial defined frequency may be increased or decreased in accordance with weather and growing conditions. As such, Contractors are asked to bid on the base schedule and an optional schedule as follows:

Generally as follows:

**(a) Base schedule**

- |                             |                           |
|-----------------------------|---------------------------|
| • Medians / Traffic Islands | every 2 weeks (Bi-weekly) |
| • Boulevards                | every 2 weeks (Bi-weekly) |
| • Walkways                  | every 2 weeks (Bi-weekly) |
| • Detention Ponds           | 4 times per year          |
| • King George Boulevards    | 5 times per year          |

**N.B.** The City has the authority to cancel scheduled grass cutting at any time. The cancellation will be based upon need, prevailing weather conditions and available funding. Contractor will be notified 48 hours in advance of any such cancellation.

**(b) Optional Alternative Cut Schedule:**

The City may, at its sole discretion, engage in extra cuts should grass growth conditions prevail before or after the regular grass cutting schedule. The City, will issue a forty-eight (48) hour notice, written and/or verbal, before an “optional” cut is required. All optional cuts are to be completed as per the regular schedule and specifications. There shall be no penalty, or additional cost to the City for these optional cuts.

- |                             |                  |
|-----------------------------|------------------|
| • Medians / Traffic Islands | weekly           |
| • Boulevards                | weekly           |
| • Walkways                  | weekly           |
| • Detention Ponds           | 6 times per year |

**(c) Inclement Weather**

- i. The Services are to be continuous except in the event of inclement weather. The City reserves the right to suspend any or all work due to poor weather conditions. The City reserves the right to authorize the delayed work to be performed at a later date, or the City may deem it more appropriate to omit the delayed work and resume the normal schedule. The Contractor shall not perform any suspended work without written authorization from the City.
- ii. While work is suspended due to inclement weather conditions, the Contractor shall maintain readiness to resume work when conditions again become favourable enough to proceed.

**6. Working Hours**

- 6.1 Working hours for the Contractor will be from 7:30 a.m. through 6:00 p.m. Monday through Friday except Statutory holidays. Access to work sites may be restricted to those hours of the day. The Contractor will not be permitted to work on Saturdays, Sundays, legal public holidays or other than normal working hours, unless authorized in writing by the City.

- 6.2 Delays in the work schedule will not be tolerated, except in the event of unavoidable delays due to an Act of God.
- 6.3 Weekend work will only be considered upon written notice received by the City. Overtime rates do not apply to scheduled work within the Contract.
- 6.4 The City is to be informed one week in advance of any stoppage or restart of work.

## **7. Grass Cutting Schedule Records**

- 7.1 The Contractor is to maintain a ***“Daily Grass Cutting Record”*** sheets showing as a minimum, the location of grass cutting and the date completed. These records are to be emailed or faxed to the Project Supervisor on weekly basis or as requested.

Fax Number: 604-591-7836

Email Address: [TOakley@surrey.ca](mailto:TOakley@surrey.ca)

## **8. Responsibilities of the Contractor**

- 8.1 The Contractor is to provide all necessary traffic barricading and signing when performing services in the City right-of-way of streets and shall conform to the latest edition of the Ministry of Transportation & Highways/Traffic Control Manual for Work on Roadways, and to the satisfaction of the City and included in the cost to the City. Further to the instruction of the traffic control manual, flag persons working during hours of darkness shall be illuminated in a manner acceptable to the City.
- 8.2 The Contractor is to provide all necessary safety devices and if required supervision during grass cutting works so as to protect the public.
- 8.3 The project area(s) provided in Schedules “A-1” through “A-3” are estimated and prospective Contractors will determine actual square metres for service and for quotation purposes.
- 8.4 The Contractor shall protect all existing plant materials at each service location(s) and replace any or all damaged landscape materials and plants at no cost to the City resulting from grass cutting work done by the Contractor.
- 8.5 The Contractor shall protect all existing water boxes/hook-ups at each service location(s) and repair or replace any or all that are damaged during grass cutting work at no cost to the City.
- 8.6 The Contractor is expected to accept responsibility and provide personal supervision for those persons within their employment.

- 8.7 The Contractor shall initiate, maintain, supervise, observe and comply with all safety precautions and programs in connection with the work done in accordance with all applicable federal, provincial and local laws, regulations and ordinances.
- 8.8 The Contractor shall submit to the City, any itemized invoices for grass cutting and related services performed in a format approved by the City.
- 8.9 The Contractor must have all their vehicles identified with company name. This must be fully legible and displayed in a professional manner.
- 8.10 The Contractor must report immediately to the City, or designate, of any hazardous situations observed at each worksite. Non-hazardous situations are to be reported within 24 hours to the City, or designate.

**9. Responsibilities of the City**

- 9.1 Contract administration shall be done by Mr. Harry Janda, Engineering Assistant, Contracts & Solid Waste, Engineering Department, Operations Division, Contracts & Solid Waste Section or designate.

**10. Mowing Equipment**

- 10.1 The Contractor is to provide and have available at all times all of the mowing equipment necessary to perform all of the requirements of the Contract documents. Said mowing equipment shall be first quality (professional grade), fully adequate for the function intended and the first class level of service required, and maintained in excellent condition and repair at all times. All mowing equipment that is to be used on job site must be safe and in good working order with sharp cutting edges. **Bruising or rough cutting of grass will not be accepted.** Equipment used must have safety features and accessories, where applicable, as required by existing WCB regulations and/or laws. Rotary type mowers must be equipped with skirt guards, which restrict foreign objects from being thrown from the cutting unit enclosure. Tractors, where approved, shall be equipped so as to conform to prevailing occupational safety health act standards (WCB).
- 10.2 Operator mounted mowing equipment and tractors must be equipped with low-pressure floatation tires designed for use on turf.
- 10.3 The Contractor is to provide an accurate description of the equipment including make/model and year of purchase, which the Contractor proposes to use in the performance of the Services in the spaces provided for in Schedule B.

**11. Waste**

- 11.1 **Mowers shall be of a type which causes clippings to be distributed evenly over the cut area. The grass and other vegetation cut will not be hauled off City property.** The Contractor is to dispose of all debris, trash and unsuitable materials collected under this Contract off site. The Contractor is solely responsible for any and all damages done

or regulations violated in the disposal of waste materials and for any other actions, which the Contractor performs.

## **12. Inspection of Services Performed**

- 12.1 All workmanship will be subject to periodic inspection(s) by the City, and it shall be the sole judge of the Services in respect to quality and quantity, and decisions of the City, with regards to work, or any part or parts thereof, shall be final and binding upon the Contractor.
- 12.2 The Contractor will be held strictly to the true intent of the Scope of Services in regard to workmanship and the diligent execution of the contract.
- 12.3 If the quality of the work is determined to be inadequate or defective and it is determined by the City, that a full time inspection is necessary for the remainder of the Contract, the cost of additional inspections due to the imposition of full time inspection by the City shall be borne by the Contractor. **For the purpose of this calculation, the additional cost of inspection is estimated at \$205.00 per working day.** The City may, however, reduce the level of this full time inspection at any time during the remainder of the Contract.
- 12.4 The Contractor will return to and perform Services, at the unit rate, any missed locations as determined by spot check inspections.

## **13. Defective Work**

- 13.1 The City will measure the Contractor's work by the appearance of the landscape covered by this RFQ. If the Contractor fails to provide grass cutting or clean up services in accordance with the aforementioned, to the satisfaction of the City, the Contractor will be required to return to the site (within two (2) business days) and complete any of these missed or incomplete services properly by the Contractor at the Contractor's sole expense, to the complete satisfaction of the City, or the City may complete these services with the costs associated charged back to the Contractor.

## **14. Damage**

- 14.1 The Contractor will be responsible for any and all damages to property or persons and for any losses or costs to repair or remedy the Services as a result of any negligent act or omission, or misconduct in the performance of the Services and its subcontractor's work and shall indemnify and hold harmless the City, its officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting therefrom unless such loss, damage, injury or loss results from or arises out of the error, omission and/or negligent acts of the City, or its officers, employees or agents. Acceptance of the Services will not relieve the Contractor of the responsibility for subsequent correction of any such error, omission and/or negligent acts or of its liability for loss or damage resulting therefrom. Except as to professional liability, these indemnities shall not be limited by the listing of any insurance coverage.

## **15. Environmental Protection**

- 15.1 The Contractor warrants that it will not produce or discharge in any manner or form, directly or indirectly, chemicals or toxic substances into the environment and that all equipment used will not pose a hazard to, or harm or adversely affect anyone coming into contact with it and covenants and agrees to provide the City with an environmental plan (where applicable), acceptable to the City, which plan shall outline the procedures to be followed by the Contractor to prevent the production or discharge of chemicals or toxic substances into the environment and the actions to be taken should the discharge occur.
- 15.3 The Contractor will be responsible to take all necessary measures to comply with the requirements of the Federal and Provincial environmental protection agencies, City by-laws, the *Waste Management Act*, R.S.B.C. 1996, c. 482, as amended and any other applicable acts and regulations in respect to air, earth and water pollutants.
- 15.4 **The Contractor will report to the City immediately if any hazardous or toxic materials are found or discovered. Such materials are to be left untouched and the area is to be marked and cordoned off to prevent any access to the workers and the public.**

## **16. Supervision**

- 16.1 The Contractor shall designate a representative who shall be responsible for onsite supervision of the Contractor's workforce at all times. This supervisor shall be the focal point for the Contractor and shall be the point of contact with City personnel. The supervisor shall have sufficient English language skill to be able to communicate with members of City staff. The supervisor shall have supervision as his or her sole function.

## **17. Operator Training, Qualifications and Experience**

- 17.1 The Contractor's operators must be fully trained, qualified and experienced in this line of work, including all grass cutting, trimming and other equipment utilized in the performance of the specified work.
- 17.2 If an operator is not performing or operating any piece of equipment safely or satisfactorily to the entire satisfaction to the City Representative, the City Representative shall have the right to suspend the operator and have the equipment and the operator removed from the job site.

## **18. Operator Safety Equipment and Apparel**

- 18.1 All operators shall wear the proper personal protective equipment to perform grass cutting works which shall include but are not limited to CSA approved footwear, eye and hearing protection in accordance with the Occupational Health and Safety Act, WCB. of

British Columbia and in accordance with the equipment manufacturer's operating instructions, while performing grass cutting operations.

- 18.2 The wearing of shorts or offensive apparel is not permitted while working on City worksites.

**19. Worksite Conduct**

- 19.1 All labourers and workers, while working in and around the City's facilities, shall act in a professional manner. The Contractor is to enforce proper discipline and decorum among all labourers and workers on the worksite and is to control, among other things: 1) noise, including music; 2) the use of offensive language; 3) smoking or drinking of alcoholic beverages on the worksite; 4) physical violence; 5) riding in the passenger elevators; 6) thievery; and 7) the transportation of articles or materials deemed hazardous. If the City determines, in its sole discretion, that any labourer need to be removed due to his or her failure to comply with the terms of this provision, the Contractor will remove such labourers from the worksite immediately.
- 19.2 Alcohol and drugs are not tolerated on this site at any time including anyone deemed to be under the influence shall be escorted off site.

**20. Accidents; Equipment Safety**

- 20.1 Any and all accidents, regardless of how minor, involving another person, private property, or vehicle, shall be reported immediately to the Surrey RCMP and a report requested. The City shall also be contacted immediately and be provided a copy of any reports.
- 20.2 The Contractor shall assume all responsibility for damages to property or injuries to persons, including accidental death, attorneys fee and costs of defence which may be caused by Contractor's performance of the Services, whether such performance be by itself, its subcontractor, or anyone directly or indirectly employed by Contractor or its subcontractors and whether such damage shall accrue or be discovered before or after termination of the Services.
- 20.3 The Contractor's equipment operators shall maintain good safety and driving records, and use extreme caution during the performance of the Services.

**21. Permits and Fees**

- 21.1 The Contractor is to secure and pay for all permits, and governmental fees, licenses and inspection necessary for proper execution and completion of the work which are customarily secured after execution of an agreement and which are legally required.
- 21.2 The Contractor is to comply with and give notices required by Laws applicable to performance of the Services.



## SCHEDULE A-1

### NORTH 2017 MOWING CONTRACT

MAP #	ID#	TYPE	STREET	LOCATION	DIRECTION	REV CITY (m2)	REV GVTA (m2)
0	0-A	Blvd	KING GEORGE BOULEVARD	128 ST	NORTHWEST CORNER		20
1	1-A	Median	BRIDGEVIEW DRIVE	112B AVENUE TO 115 AVENUE		2210	
1	1-B	Median	BRIDGEVIEW DRIVE	115 AVENUE TO 115B AVENUE		330	
1	1-C	Blvd	KING GEORGE BOULEVARD	128 ST	BRIDGEVIEW		870
1	1-D	Blvd	KING GEORGE BOULEVARD	132 St		500	
2	2-A	Island	KING ROAD	McBRIDE DRIVE		810	
2	2-B	Blvd	MCBRIDE/GROVENOR RD	14301-11423	WEST SIDE	610	
3	3-A	Walkway	ROXBURGH ROAD	11327		785	
4	4-A	Walkway	153A STREET	11383		350	
9	9-A	Blvd	OLD YALE ROAD	Olsen Rd	BOTH SIDES OF SIDEWALK	1000	
10	10-A	Blvd	SCOTT ROAD	124 STREET	SCOTT ROAD (SOUTH SIDE) 110 AVENUE TO KING		7100
10	10-B	Blvd	SCOTT ROAD	EAST SIDE OF 110 AVENUE	TO WEIGH STATION		3480
10	10-C	Blvd	SCOTT ROAD	NORTH SIDE	TO BUS ENTRANCE		1690
10	10-D	Blvd	SCOTT ROAD	NORTH SIDE	BUS ENTRANCE TO UNDER SKY TRAIN		2005
10	10-E	Blvd	SCOTT ROAD	OLD YALE ROAD TO 110 AVENUE	WEST SIDE		915
10	10-F	Blvd	KING GEORGE BOULEVARD	12300 BLK - NORTHBOUND	EAST SIDE		4880
10	10-G	Blvd	KING GEORGE BOULEVARD	12300 BLK - SOUTHBOUND	WEST SIDE		3990
10	10-H	Blvd	SCOTT ROAD	NORTH PARK & RIDE	NORTH SIDE		2700
10	10-I	Blvd	110 AVENUE	125 STREET TO 126A STREET	NORTH SIDE	300	
10	10-J	Blvd	KING GEORGE BOULEVARD	SCOTT ROAD TO 12700 BLK	SOUTH SIDE INCLUDES WALKWAY		6600
10	10-K	Blvd	110 AVENUE	SCOTT ROAD TO 125 STREET	NORTH SIDE		160
10	10-M	Blvd	SCOTT ROAD	KING GEORGE BOULEVARD	UNDER AND SOUTH OF FLYOVER		22510
10	10-N	Blvd	KING GEORGE BOULEVARD	128 STREET TO 124 ST	NORTH SIDE		1420
10	10-O	Blvd	SCOTT ROAD	OLD YALE ROAD TO 10200	WEST SIDE		4835
10	10-P	Blvd	SCOTT ROAD	10200 TO 110 AVENUE	EAST SIDE		8290
10	10-Q	Blvd	OLD YALE ROAD	SCOTT ROAD - WEST TO PUMP STATION	SOUTH SIDE ONLY	600	600
11	11-A	Blvd	KING GEORGE BOULEVARD	108 AVENUE	NORTHEAST SIDE OF KING GEORGE BOULEVARD		850
11	11-B	Blvd	KING GEORGE BOULEVARD	108 AVENUE	SOUTHEAST SIDE OF KING GEORGE BOULEVARD		550
11	11-C	Median	GATEWAY DRIVE	CITY PARKWAY TO KING GEORGE BOULEVARD		340	
11	11-D	Median	GATEWAY DRIVE	CITY PARKWAY TO UNIVERSITY BOULEVARD		340	
11	11-E	Median	UNIVERSITY BOULEVARD	NORTH OF 108 AVENUE		70	
11	11-G	Blvd	UNIVERSITY BOULEVARD	108 AVENUE TO 107A AVENUE	EAST & WEST SIDE	275	
11	11-I	Median	UNIVERSITY BOULEVARD	108 AVENUE TO 105A AVENUE		690	



MAP #	ID#	TYPE	STREET	LOCATION	DIRECTION	REV CITY (m2)	REV GVTA (m2)
11	11-J	Bldv	UNIVERSITY BOULEVARD	105 AVENUE TO 105A AVENUE	WEST SIDE	180	
11	11-K	Bldv	UNIVERSITY BOULEVARD	105 AVENUE TO 104 AVENUE	WEST SIDE	310	
11	11-L	Bldv	UNIVERSITY BOULEVARD	105 AVENUE TO 105A AVENUE	EAST SIDE	190	
11	11-M	Bldv	UNIVERSITY BOULEVARD	105 AVENUE TO 104 AVENUE	EAST SIDE	255	
11	11-MM	Bldv	UNIVERSITY BOULEVARD	GATEWAY TO KING GEORGE BOULEVARD	BOTH SIDES	3135	
11	11-N	Bldv	132 STREET DIVERSION	11090 132 STREET TO KING GEORGE	WEST SIDE	450	
11	11-O	Bldv	132 STREET DIVERSION	11054 132 STREET TO KING GEORGE	EAST SIDE	440	
11	11-P	Bldv	132 STREET	11000 BLK AT 132 STREET DIVERSION	WEST SIDE	660	
11	11-R	Bldv	KING GEORGE BOULEVARD	128 STREET TO UNIVERSITY BOULEVARD	WEST SIDE		4280
11	11-S	Bldv	135A STREET	108 AVENUE TO 106 AVENUE	BOTH SIDES	950	
11	11-T	Bldv	106 AVENUE	KING GEORGE BOULEVARD TO 135	BOTH SIDES		310
11	11-U	Median	KING GEORGE BOULEVARD	13370 TO BOLIVAR ROAD		1850	
11	11-H	Bldv	UNIVERSITY BOULEVARD	108 AVENUE TO 105A AVENUE	WEST SIDE	30	
12	12-A	Bldv	HANSEN RD	13911-GROVENOR RD	EAST SIDE	50	
4	13-A	Walkway	145A STREET	108 Ave		380	
13	13-B	Walkway	145 STREET	10825		160	
13	13-C	Walkway	148A STREET	11008		180	
13	13-D	Walkway	105 AVENUE	14840	NORTH SIDE OF WALKWAY ONLY	155	
13	13-F	Bldv	ELLENDAL DRIVE	WALLACE DRIVE	SOUTHEAST CORNER	1170	
14	14-A	Median	GUILDFORD DRIVE	152 STREET TO 154 STREET		530	
14	14-B	Bldv	153A STREET	11106	BETWEEN 153A STREET & 154 STREET - EITHER SIDE	630	
14	14-C	Bldv	GUILDFORD DRIVE	15238 TO 15370	SOUTH SIDE ONLY	745	
14	14-F	* Detention	107A AVENUE	15516		1980	
14	14-G	Median	157A STREET	108 AVENUE TO 156 STREET	AND ON 110 AVENUE	910	
14	14-H	Bldv	157A STREET	15744 109 AVENUE TO 15737 109A AVENUE	WEST SIDE - CUT TO FENCE	970	
14	14-I	Bldv	157A STREET	15825 108 AVENUE TO 156 STREET	EAST SIDE - CUT TO FENCE	2820	
14	14-K	Bldv	156 STREET	104 AVENUE TO 108 AVENUE	EAST SIDE	2020	
14	14-L	Bldv	156 STREET	10595 TO 108 AVENUE	WEST SIDE	910	
14	14-M	Bldv	156 STREET FRONTAGE ROAD	10669 TO 10795	EAST SIDE	1015	
14	14-N	Bldv	108 AVENUE	152 STREET	NORTHWEST SIDE		340
14	14-O	Bldv	Corner of 110 Ave	157A St		370	
14	14-P	Bldv	155 St West	108 Ave		375	
15	15-A	Island	GLENMOOR PLACE	10447		150	
15	15-B	Island	WOODGELN PLACE	10520		770	
15	15-C	Island	GLENMOOR COURT	16387		140	

<u>MAP #</u>	<u>ID#</u>	<u>TYPE</u>	<u>STREET</u>	<u>LOCATION</u>	<u>DIRECTION</u>	<u>REV CITY</u> (m2)	<u>REV GVTA</u> (m2)
15	15-D	Island	GLENBROOK PLACE	16161		140	
15	15-E	Island	BROOKSIDE COURT	16143		170	
15	15-F	Island	BROOKSIDE GROVE	16130		150	
15	15-G	Island	CREEKSIDE COURT	16149		150	
15	15-H	Island	CREEKSIDE GROVE	16169		150	
15	15-I	Island	ROSEWOOD PLACE	16616		115	
15	15-J	Island	BEECHWOOD COURT	16724		70	
15	15-K	Island	164 STREET	11027		90	
15	15-L	Island	164 STREET	11071		90	
15	15-M	Island	164 STREET	11135		90	
15	15-N	Island	164 STREET	11171		85	
15	15-O	Bldv	168 STREET	FROM 11298 164 STREET TO 11098 168 STREET	EAST SIDE	1920	
15	15-P	Bldv	168 STREET	11008 TO 11038	EAST SIDE	615	
15	15-Q	Walkway	109 AVENUE	16702		140	
15	15-R	Walkway	109A AVENUE	16469		110	
15	15-T	Walkway	166 STREET	10848		155	
15	15-U	Walkway	109A AVENUE	16533		140	
15	15-S	Bldv	16078 112 AVE			70	
16	16-A	Walkway	168A STREET	10452		110	
16	16-B	Walkway	169 STREET	10477		140	
16	16-A	Bldv	104A AVE	17154		25	
19	19-A	Bldv	120 STREET	99 AVENUE TO 100 AVENUE	EAST SIDE	970	
19	19-E	Walkway	PRINCESS DRIVE	9748		50	
19	19-F	Walkway	PRINCESS DRIVE	9759		385	
19	19-G	Bldv	SCOTT ROAD	120 STREET TO 10100			6050
19	19-D	Island	ROYAL CRES	11393		105	
20	20-A	Bldv	MARY DRIVE	10045		195	
20	20-B	Bldv	127 STREET	10179	& 10186 127 ST	500	
21	21-A	* Detention	129 STREET	9654		450	
21	21-B	Median	OLD YALE ROAD	UNIVERSITY BOULEVARD TO KING GEORGE		930	
21	21-C	Median	UNIVERSITY BOULEVARD	102 AVENUE TO 104 AVENUE		620	
21	21-E	Walkway	129 STREET	9710		315	
21	21-F	Bldv	130 STREET	9740	EAST SIDE - UNDEVELOPED PARKLAND	310	
21	21-H	Median	104 Ave	City Park Way	West Side ( City Hall)	260	

MAP #	ID#	TYPE	STREET	LOCATION	DIRECTION	REV CITY (m2)	REV GVTA (m2)
21	21-I	Island	100A AVE	130 STREET		50	
21	21-E	Blvd	96B AVE	9645		70	
22	22-A	Walkway	138 STREET	FRASER HIGHWAY	N/W CORNER	75	
22	22-B	Blvd	WHALLEY BOUVELARD	100 AVENUE TO FRASER HIGHWAY	EAST SIDE	790	
22	22-C	Blvd	WHALLEY BOUVELARD	100 AVENUE TO FRASER HIGHWAY	WEST SIDE	320	
22	22-D	Median	WHALLEY BOUVELARD	99 AVENUE TO FRASER HIGHWAY		330	
22	22-E	Median	FRASER HIGHWAY	AT 138 STREET			125
22	22-F	Median	KING GEORGE BOULEVARD	98A AVENUE TO 9900			135
22	22-G	Blvd	100 AVENUE	WHALLEY BOUVELARD TO 138 STREET	SOUTH SIDE	415	
22	22-H	Blvd	KING GEORGE BOULEVARD	9900 TO 100 AVENUE	EAST SIDE		165
22	22-I	Blvd	KING GEORGE BOULEVARD	100 AVENUE TO 108 AVENUE	BOTH SIDES		2240
22	22-J	Blvd	FRASER HIGHWAY	WAHLLEY BOULEVARD TO KING GEORGE	BOTH SIDES		610
23	23-A	Island	151A STREET	9689		75	
23	23-B	Island	151A STREET	9756		70	
23	23-C	* Detention	98 AVENUE	15198		1360	
23	23-D	* Detention	151 STREET	9759		1370	
23	23-E	Blvd	152 STREET & 98 AVE	96 AVENUE	TO 98 AVENUE - WEST SIDE	620	
23	23-F	* Detention	96A AVENUE	15015		630	
23	23-G	* Detention	101A AVENUE	14793		200	
23	23-H	Walkway	97B AVENUE	15183		280	
23	23-I	Blvd	100 AVENUE	144 STREET TO 148 STREET	NORTH SIDE	1170	
23	23-J	Blvd	148 STREET	101A AVENUE	WEST SIDE - 3 LOTS - S/W TO FENCE	95	
23	23-K	Blvd	96 AVENUE	152 STREET TO 151 STREET	NORTH SIDE		505
23	23-L	Blvd	96 AVENUE	140 STREET TO 148 STREET	NORTH SIDE		6990
23	23-M	* Detention	9781	149 St		1085	
23	23-N	Walkway	99A AVENUE	15027		725	
23	23-O	Walkway	96A AVENUE	15015		205	
23	23-P	Walkway	96A AVENUE	15043	CUT FENCE TO FENCE	65	
23	23-Q	Walkway	101A AVENUE	14980		1300	
23	23-R	Blvd	148 STREET	100 AVENUE TO 108 AVENUE	TRAFFIC CALMING BOTH SIDES	1940	
24	24-A	Island	155 STREET	9747		270	
24	24-B	* Detention	156 STREET	9735		2825	
24	24-C	* Detention	156 STREET	9735		3550	
24	24-E	* Detention	157 STREET	9905		1820	
24	24-F	* Detention	100 AVENUE	15891	CUT FENCE TO FENCE	4850	

<u>MAP #</u>	<u>ID#</u>	<u>TYPE</u>	<u>STREET</u>	<u>LOCATION</u>	<u>DIRECTION</u>	<u>REV CITY</u> (m2)	<u>REV GVTA</u> (m2)
24	24-G	* Detention	157 STREET	10205		560	
24	24-H	* Detention	153 STREET	9790		1550	
24	24-I	Bldv	100 AVENUE	160 STREET TO 154 STREET	CUT FENCE	3765	
24	24-J	Bldv	104 AVENUE	154 STREET TO 156 STREET	SOUTH SIDE	810	
24	24-K	Bldv	104 AVENUE	158B ST -WEST OF 158	SOUTH SIDE	170	
24	24-L	Bldv	100 AVENUE	156A STREET TO 157 STREET	SOUTH SIDE	650	
24	24-N	Walkway	97A AVENUE	15637		25	
24	24-P	Walkway	160 STREET	10073		65	
24	24-Q	* Detention	97A AVENUE	15714		1150	
24	24-R	Bldv	156 STREET	9886 to 9852	WEST SIDE	525	
25	25-A	Island	167 STREET	10276		100	
25	25-B	* Detention	167 STREET	10263		1025	
25	25-C	Bldv	96 Ave	161A St - 162 St (N)			250
25	25-D	Bldv	10177	168 ST TO 16343		1630	
25	26-E	Bldv	96 AVE	16400 BLK TO 16500 BLK	SOUTH SIDE		1050
25	26-F	Bldv	96 AVE	16600 BLK TO 168 ST	SOUTH SIDE		1020
25	26-I	Bldv	96 AVE	168 ST TO 16343	NORTHSIDE		1600
26	26-A	Walkway	ABBEY DRIVE	17389		250	
26	26-B	Bldv	96 AVENUE	176 STREET TO 17100 BLK	NORTH SIDE		2530
26	26-C	Bldv	96 AVENUE	174 STREET TO 176 STREET	SOUTH SIDE		540
26	26-D	Bldv	173A ST	94A AVE	WEST SIDE	240	
26	26-G	Bldv	96 AVE	17520 TO 176 ST	NORTH SIDE		60
26	26-J	Bldv	175 St	103B Ave	Corner	345	
26	26-K	Bldv	BARNSTON DR W	168 ST TO 170A ST	BOTH SIDES OF SIDEWALK	2065	
27	27-A	Bldv	BARNSTON DR E	9897 LYCEARN DR	PMH1		5000
30	30-A	Median	120 STREET	89 AVENUE TO 90 AVENUE			200
30	30-B	Median	120 STREET	90 AVENUE TO 90A AVENUE	120 St - 90 Ave to 90a Ave		180
30	30-C	Median	120 STREET	90A AVENUE TO TRAIN TRACKES	120 St - 90a Ave to Train Tracks		70
30	30-D	Median	120 STREET	TRAIN TRACKES TO HOLT ROAD	120 St - Train Tracks to Holt Rd		200
30	30-E	Median	120 STREET	91A AVENUE TO 92 AVENUE	120 St - 91a Ave to 92 Ave		155
30	30-F	* Detention	123 STREET	9079		500	
30	30-G	* Detention	93A AVENUE	12454		900	
30	30-I	Bldv	88 AVENUE	NORDEL WAY TO HOLT ROAD	SOUTH SIDE		110
30	30-J	Bldv	88 AVENUE	AT NORDEL WAY	NORTH SIDE		1200
30	30-K	Bldv	88 AVENUE	AT NORDEL WAY	SOUTH SIDE		440

MAP #	ID#	TYPE	STREET	LOCATION	DIRECTION	REV CITY (m2)	REV GVTA (m2)
30	30-L	Bldv	88 AVENUE	126 STREET TO KENNEDY PLACE	NORTH SIDE		485
30	30-M	Bldv	88 AVENUE	124 STREET TO 12700 BLK	SOUTH SIDE		1135
30	30-N	Island	122 STREET	9111		105	
30	30-P	Bldv	96 AVENUE	125 STREET TO 128 STREET	BOTH SIDES		1850
30	30-S	Bldv	88 AVENUE	123A STREET TO 12311	BOTH SIDES		385
30	30-U	Bldv	88 AVENUE	127 STREET TO 128 STREET	SOUTH SIDE		260
30	30-V	Bldv	125 STREET	89 AVENUE TO 89A AVENUE	WEST SIDE	250	
30	30-W	Bldv	89 AVENUE	125 STREET TO 126 STREET	SOUTH SIDE	250	
30	30-X	Bldv	126 STREET	89 AVENUE TO 88A AVENUE	WEST SIDE	230	
31	31 - I	Walkway	89 AVENUE	13398		1170	
31	31-A	Island	135A STREET	9021		320	
31	31-B	Island	OBAN PLACE	9551		570	
31	31-C	Bldv	128 STREET	88 AVENUE TO 9300 BLK	BOTH SIDES - TO FENCE	4170	
31	31-D	Bldv	132 STREET	96 AVENUE TO 95 AVENUE	EAST SIDE	375	
31	31-E	Bldv	132 STREET	8853 TO 8900 BLK	WEST SIDE	300	
31	31-F	Bldv	88 AVENUE	13399 TO 13500 BLK	SOUTH SIDE		740
31	31-G	Bldv	88 AVENUE	KING GEORGE BOULEVARD TO 134A	NORTH SIDE		350
31	31-H	Bldv	88 AVENUE	132A STREET TO 132 STREET	NORTH SIDE		210
31	31-J	Bldv	132 STREET	9077 TO 9135	WEST SIDE	30	
31	31-N	Bldv	128 STREET	93 AVENUE TO 94 AVENUE	BOTH SIDES	1090	
31	31-O	Bldv	88 AVENUE	128 STREET TO 132 STREET	BOTH SIDES		2000
31	31-P	Bldv	96 AVENUE	130 STREET TO 130A STREET	SOUTH SIDE		270
31	31-Q	Bldv	96 AVENUE	128 STREET TO PRINCE CHARLES BOULEVARD	BOTH SIDES		520
32	32-A	Median	88 AVENUE	KING GEORGE BOULEVARD TO 140			720
32	32-B	Median	88 AVENUE	140 STREET TO 144 STREET			1855
32	32-C	* Detention	88 AVENUE	14077			1475
32	32-D	* Detention	88 AVENUE	14195			520
32	32-E	Bldv	144 STREET	88 AVENUE TO 89A AVENUE	WEST SIDE	2375	
32	32-F	Bldv	144 STREET	89A AVENUE TO 91A AVENUE	WEST SIDE	1005	
32	32-G	Bldv	88 AVENUE	140A STREET TO 139A STREET	NORTH SIDE		160
32	32-H	* Detention	91 AVENUE	14294		200	
32	32-I	Median	96 AVENUE	140 STREET TO FRASER HIGHWAY			1325
32	32-J	* Detention	91 AVENUE	14301		450	
32	32-K	* Detention	14295	88 Ave		1700	
32	32-L	Bldv	88 AVENUE	137 STREET TO 140 STREET	NORTH SIDE		510

<u>MAP #</u>	<u>ID#</u>	<u>TYPE</u>	<u>STREET</u>	<u>LOCATION</u>	<u>DIRECTION</u>	<u>REV CITY</u> (m2)	<u>REV GVTA</u> (m2)
32	32-M	Blvd	88 AVENUE	141B STREET TO 140 STREET	BOTH SIDES		970
33	33-A	* Detention	144 STREET	9184		1315	
33	33-B	* Detention	90 AVENUE	14410		1650	
33	33-C	* Detention	146 STREET	8877		825	
33	33-CC	Walkway	92 AVENUE	147A STREET TO 148 STREET	BOTH SIDES	505	
33	33-D	Median	96 AVENUE	148 STREET TO FRASER HIGHWAY			4250
33	33-E	Median	88 AVENUE	144 STREET TO 146 STREET	88 Ave - 144 St to 146 St		960
33	33-F	Median	88 AVENUE	146 STREET TO 148 STREET	88 Ave - 146 St to 148 St		1000
33	33-G	Median	88 AVENUE	148 STREET TO 150 STREET	88 Ave - 148 St to 150 St		990
33	33-H	Median	88 AVENUE	150 STREET TO 152 STREET	88 Ave - 150 St to 152 St		860
33	33-I	Blvd	FRASER HIGHWAY	88 AVENUE TO 148 STREET	BOTH SIDES		3515
33	33-J	Island	91 AVENUE	AT14476 & 14512		150	
34	34-R	Median	155 STREET	AT 96 AVENUE	NORTH & SOUTH	80	
34	34-A	Island	95 AVENUE	15468		260	
34	34-B	Island	95 AVENUE	15538		200	
34	34-C	* Detention	95A AVENUE	15472	UTILITY ROW - 156 STREET TO 154 STREET	7700	
34	34-D	Island	94 AVENUE	15833		70	
34	34-E	Island	158A STREET	9404		65	
34	34-F	Island	158A STREET	9448		80	
34	34-G	Island	158A STREET	9464		40	
34	34-H	* Detention	95A AVENUE	15816	UTILITY ROW - 156 STREET TO 160 STREET	8075	
34	34-I	Blvd	156 STREET	9387		30	
34	34-J	Median	88 AVENUE	152 STREET TO FRASER HIGHWAY			1200
34	34-L	Blvd	96 AVENUE	155 STREET TO 156 STREET	SOUTH SIDE		310
34	34-N	Walkway	95A AVENUE	15642		55	
34	34-P	Walkway	157 STREET	8883		200	
34	34-S	Walkway	90A AVENUE	15692		90	
34	34-T	Walkway	160 STREET	9381		170	
34	34-R	Median	155 STREET	96 AVENUE TO 95 AVENUE	S OF 96	800	
34	34-U	Island	90 AVENUE	15450		220	
35	35-A	Island	163A STREET	9456		270	
35	35-B	Walkway	89A AVENUE	16110		210	
35	35-D	* Detention	93A AVENUE	16096		1000	

125435

138645

## SCHEDULE A-2

### CENTRAL 2017 MOWING CONTRACT

Map #	ID#	TYPE	Location	Street	REV CITY (m2)	REV GVRD (m2)
40	40-C	Blvd	120 to 120A St - S side	80 Ave	300	
40	40-E	Blvd	120 St to 88 Ave- Both sides	Nordel Way	1060	
40	40-F	Blvd	8255	120A St	515	
40	40-A	Walkway	8068	120A St	100	
40	40-D	Walkway	8529	121A St	165	
41	41-A	Median	128 St to 132 St	84 Ave	1140	
41	41-B	Blvd	12800 to 132 St- N side	86 Ave	2230	
41	41-C	Blvd	1300 to 132 St- S side	86 Ave	875	
41	41-D	* Detention	13451 [DP]	85 Ave	2350	
41	41-E	* Detention	8225 [DP]	134 St	1850	
41	41-F	Blvd	83 to 84 Ave - E side	132 St	690	
41	41-H	Blvd	East of 132 St - S side -	84 Ave	385	
41	41-HH	Blvd	132 St to 132A St-S side -	88 Ave	385	
41	41-I	Blvd	80 Ave to 82A Ave	132 St	465	
41	41-J	Blvd	87 Ave to 88 Ave (east side)	132 St	105	
42	42-A	Island	8049	Coopershawk Ct	150	
42	42-B	Island	7932	Blackhawk Pl	125	
42	42-C	* Detention	8122 [DP]	140 St	3200	
42	42-E	Blvd	8100 to 82 Ave- W side -	140 St	805	
42	42-F	Blvd	8000 to 8100 - E side -	140 St	220	
42	42-G	Blvd	8300 to 8368- E side -	144 St	590	
42	42-H	Blvd	143A St to 144 St- North side -	84 Ave	330	
43	42-I	Blvd	1416 to 14580 - S side-	84 Ave	1060	
42	42-J	Island	13959	80B Ave	125	
43	43-A	Island	15035	Spenser Dr	90	
43	43-B	Island	15067	Spenser Ct	585	
43	43-C	* Detention	14939 [DP]	84 Ave	1775	
43	43-D	Island	8349	146A St	60	
43	43-E	Island	14688	83 Ave	10	
43	43-F	Island	8674	Milton Dr	190	
43	43-G	* Detention	8614	148 St	875	
43	43-I	* Detention	14859	82 Ave	1150	
43	43-J	Blvd	147 St to 148B St - N/S side	84 Ave	1055	

<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
43	43-K	Median	144 St to 146 St	84 Ave	380	
43	43-L	Bldv	14400 TO 14580 - S side	84 Ave	1345	
43	43-M	Bldv	East of 144 St - N side -	84 Ave	295	
43	43-N	* Detention	8500	146St	7100	
44	44-B	Bldv	82 Ave to 80A Ave	152 St	305	
44	44-EE	Bldv	88 Ave - 192 St - both sides	Fraser Hwy		13010
44	44-G	Bldv	8106 - 82 Ave - E side	152 St	115	
44	44-A	* Detention	15265	84 Ave	2975	
44	44-C	* Detention	15330	89A	3000	
44	44-D	* Detention	15245 [DP]	80 Ave	1600	
44	44-E	Median	159 St to 160 St	84 Ave	190	
45	45-D	Bldv	Back of houses - 8557 to 16481 - 86 Ave	164A St	300	
45	45-A	Island	16052	80A Ave	90	
45	45-B	* Detention	8755	164 St	500	
45	45-E	Bldv	84 to 88 Ave - West side	168 St	2700	
45	45-F	Bldv	South side - 163 St to 165 ST	84 Ave	580	
45	45-G	Bldv	16441 Fraser Hwy		400	
45	45-I	Bldv	168 St (North side)	Fraser Hwy	45	
45	45-J	Bldv	168 St (South side)	Fraser Hwy	910	
45	45-K	Bldv	83 Ave to 84 Ave - W side	168 St	190	
46	46-B	Bldv	8565 to 8600 - E side	168 St	90	
46	46-C	Bldv	80 Ave to 84 Ave - E side	168 St	2010	
46	46-D	Bldv	168 St - 170 St - N side	80 Ave	1350	
46	46-E	Bldv	168 St to Wildwood Pl. - S side	Greenway Drive	200	
46	46-F	Bldv	Fraser Hwy to 80 Ave	168 St	200	
46	46-H	Bldv	80 AVE TO 76 AVE	168 St	1660	
46	46-A	Island	8472	168 St	50	
50	50-K	Bldv	74 Ave [culdesac]	122A St	1445	
50	50-P	Bldv	72 Ave - N/E corner	122A St	225	
50	50-Q	Bldv	75A Ave to 80 Ave-E side	120 St		935
50	50-R	Bldv	7450	120 St		210
50	50-S	Bldv	72 Ave to 73A Ave	125 St	575	
50	50-D	* Detention	7552 [DP]	124 St	500	
50	50-E	* Detention	12262	75A Ave	1175	
50	50-H	* Detention	7376	122A St	2475	



<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
50	50-I	* Detention	7376 - X	122A St	2500	
50	50-J	* Detention	7376 - X	122A St	2050	
50	50-O	* Detention	12377	72 Ave	825	
50	50-A	Island	12441	77A Ave	60	
50	50-B	Island	12555	77A Ave	75	
50	50-C	Island	7711	125 St	90	
50	50-G	Median	76a Ave to 77a Ave	120 St		170
51	51-C	Bldv	72A - 73 Ave - West side	132 St	480	
51	51-D	Bldv	73A to 74 Ave - West side	132 St	360	
51	51-E	Bldv	128 to 130 St - North sides	72 Ave	490	
51	51-F	Bldv	132 St to 133A St (south side)	72 Ave	310	
51	51-G	Bldv	72 to 74 Ave- East side	128 St	385	
51	51-A	Median	E of 128 St	80 Ave	125	
51	51-B	Walkway	13105 - (beside)	72 Ave	175	
51	51-H	Walkway	13239	80 Ave	70	
52	52-H	Bldv	76A - 76 Ave - West side	144 St	145	
52	52-K	Bldv	141A St to 144 St (north and south side)	72 Ave	1625	
52	52-L	Bldv	141B St	79a ave	265	
52	52-A	* Detention	7866	143A St	625	
52	52-B	* Detention	7341	173A St	1915	
52	52-D	* Detention	7393	141A St	1450	
52	52-F	* Detention	14187	74A Ave	520	
52	52-G	* Detention	14237	72A Ave	3175	
52	52-E	Walkway	7387	Todd Cres	355	
52	52-I	Walkway	14033	72 Ave	600	
53	53-K	* Detention	152 ST & 76 AVE	76 Ave	1470	
53	53-A	Bldv	151a St & 74 -along 152 st	152 St	185	
53	53-B	Bldv	72-74 Ave - E side	152 St		185
53	53-C	Bldv	72-78 - W side	152 St		2115
53	53-D	Median	72 Ave to 76 Ave	152 St		2600
53	53-E	Median	76 Ave to 78a Ave	152 St		1705
53	53-G	Bldv	72A ave to 74A Ave (west side)	144 St	620	
53	53-H	Walkway	7367	149St	380	
53	53-J	Island	14878	76A St	60	
53	53-K	Bldv	Corner 147A St	79 Ave	175	

<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
53	53-L	Walkway	14730	76 Ave	110	
54	54-A	Median	78a Ave to 80 Ave	152 St		600
55	55-A	Island	80 Ave	163 St	60	
55	55-B	Island	16633	79B Ave	90	
55	55-C	Island	7985	166B St	415	
55	55-D	Island	7784	163 St	250	
55	55-E	Island	7738	163 St	300	
55	55-H	Walkway	16253 to 16233	78 Ave	375	
56	56-A	Bld	Fraser Hwy & 168 ST	NE CORNER	200	
60	60-A	Island	69 Ave	121 St	60	
60	60-B	*Detention	6970	124 St	2725	
60	60-C	*Detention	12485	69A Ave	1900	
60	60-D	Median	121 St to 122 St	64 Ave		195
60	60-E	Median	122 St to 124 St	64 Ave		840
60	60-F	Median	124 St to 126 St	64 Ave		680
60	60-G	Median	126 St to 128 St	64 Ave		435
60	60-H	Bld	South end of 121 St off of	72 Ave	150	
60	60-I	Median	122a St to 123 St	72 Ave	295	
60	60-J	Median	123 St to 124 St	72 Ave	130	
60	60-K	Median	124 St to 126 St	72 Ave	1330	
60	60-L	Median	126 St to 127 St	72 Ave	325	
60	60-M	Median	127 St to 128 St	72 Ave	270	
60	60-N	Bld	67A to 68 Ave - East side	128 St	200	
60	60-O	Bld	64 Ave to 72 Ave-E side	120 St		1305
60	60-P	Walkway	N of 64 Ave	121A St	175	
60	60-Q	Walkway	12622	67A Ave	120	
61	61-A	Island	7120	129A St	20	
61	61-B	Walkway	12847 to 12842	68 Ave	1310	
61	61-C	Island	7063	129A St	30	
61	61-CC	Walkway	13055	64 Ave	115	
61	61-D	Bld	68 Ave to 72 Ave (east and west side)	132 St	2860	
61	61-DD	Walkway	13027	67A Ave	135	
61	61-E	Median	128 St to 129 St	72 Ave	560	
61	61-EE	Walkway	13505	64 Ave	55	
61	61-G	Median	130 to 132	72 Ave	935	

<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
61	61-H	Blvd	132 St - 133A St (south side)	64 Ave		170
61	61-I	Walkway	6930	Clevedon Drive	350	
61	61-J	Blvd	134 St to 134A St	64 Ave		140
61	61-K	*Detention	13475	68A Ave	1800	
61	61-L	Island	13360	67A Ave	50	
61	61-M	Blvd	13574	66A Ave	330	
61	61-N	*Detention	13349	65A Ave	600	
61	61-O	*Detention	12964	67A Ave	1800	
61	61-S	*Detention	6488	130A St	900	
61	61-U	Island	6453	129A St	190	
61	61-V	Median	128 St to 130 St	64 Ave		615
61	61-W	Median	130 St to 132 St	64 Ave		660
61	61-X	Median	132 St to 134 St	64 Ave		645
61	61-Y	Median	134 St to KGHwy	64 Ave		680
61	61-Z	Median	Hall Rd to KGHwy	72 Ave		490
62	62-K	Blvd	64 Ave to Hyland Road- West side	144 St	1775	
62	62-L	Blvd	68 Ave to Traintracks	138 St	300	
62	62-M	Blvd	137A St - 138 St	70 Ave	260	
62	62-N	Blvd	68 Ave to 70 Ave - E side	138 St	3260	
62	62-P	Blvd	138 St to 137 St ( south side)	64 Ave	190	
62	62-Q	Blvd	King George Blvd to 144 St (both sides)	64 Ave		5100
62	62-E	*Detention	14123	66A Ave	2675	
62	62-J	*Detention	141A St	66 Ave	400	
62	62-G	Median	Hyland Rd to Train Tracks	138 St	70	
62	62-H	Median	Train Tracks to 70 Ave	138 St	1180	
62	62-I	Median	KGHWy to 137 St	64 Ave	200	
62	62-NN	Median	68 Ave	140 St	330	
63	63-B	Median	149a St to 150 St	64 Ave		160
63	63-C	Median	150 St to 150a St	64 Ave		200
63	63-D	Median	151a St to 152 St	64 Ave		165
63	63-E	Blvd	64-66a -W side	152 St		740
63	63-F	Blvd	66a-68 - W side	152 St		300
63	63-G	Blvd	68-72 - W side	152 St		2050
63	63-H	Island	7039	152 St	420	
63	63-I	Island	7055	152 St	440	

<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
64	64-A	Blvd	64-66 - E side	152 St		555
64	64-B	Blvd	66-68 - E side	152 St		725
64	64-C	Blvd	68-72 - E side	152 St		1830
65	65-A	Blvd	6483 to 6661 - West side	168 St	835	
65	65-B	Blvd	16469 to 168 St	64 Ave	1990	
66	66-A	Blvd	17489 to 17377	64 Ave	700	
66	66-B	Blvd	17241 to 172 St - N side	64 Ave	170	
66	66-C	Blvd	172 St to 17108 - N side	64 Ave	310	
66	66-D	Blvd	66A Ave. - West Blvd.	176 St		70
66	66-E	Blvd	6697 to 6739 - E side	176 St		470
67	67-A	*Detention	6591	179 St	3450	
67	67-B	Blvd	66A to 65A Ave - East side	176 St	360	
67	67-C	Blvd	OYR (east) - 182 St	Fraser Hwy (S side)		1400
67	67-D	Blvd		Fraser Hwy (N side)		2690
68	68-A	Blvd	64 Ave north of Fraser Hwy	192 St	620	
68	68-B	Blvd	18968 - 18992	Fraser Hwy (S side)		240
68	68-C	Blvd	188 St - 18985	Fraser Hwy (N side)		640
68	68-D	Blvd	68 ave - 188 St	Fraser Hwy (N side)		3600
68	68-E	Blvd	184 st - 68 ave	Fraser Hwy (N side)		830
68	68-F	Blvd	18524 - 68 Ave	Fraser Hwy (S side)		390
68	68-H	Blvd	6484 192 St to 74 Ave (both sides)	192 St		9900
68	68-G	Median	184 St	65 Ave	120	
69	69-A B C	Blvd	72 AVE - 68 AVE	196 ST	10175	
69	69-D	Blvd	192 st - 196 st	72 Ave	3710	
69	69-E	Median	193 St - 194a St	72 Ave	490	
70	70-H	Blvd	Boundary Park Rd to 62 Ave (east side)	120 St	450	
70	70-A	Island	12039	57A Ave	90	
70	70-D	Walkway	6110	120A St	210	
70	70-F	Walkway	12283	Boundary Dr. South	300	
70	70-I	Walkway	6149 to 6141	Northpark Place	270	
70	70-J	Island	6051	Southpark PI	110	
70	70-K	Island	6135	Parkside CL	90	
71	71-A	*Detention	13088	63A Ave	950	
71	71-B	*Detention	13088	63A Ave	225	
71	71-C	*Detention	6370	131A St	1800	

<u>Map #</u>	<u>ID#</u>	<u>TYPE</u>	<u>Location</u>	<u>Street</u>	<u>REV CITY (m2)</u>	<u>REV GVRD (m2)</u>
71	71-D	*Detention	6181 [DP]#1	131A St	850	
71	71-E	*Detention	6181 [DP]#2	131A St	1225	
71	71-F	*Detention	6302	135A St	1025	
71	71-G	*Detention	13442	62 Ave	200	
71	71-H	*Detention	6074	132A St	450	
71	71-I	*Detention	13320	58B Ave	110	
71	71-J	Walkway	13348	58B Ave	70	
71	71-K	Walkway	13421	61A Ave	230	
72	72-A	Bld	64 Ave to East #10 Hwy by-pass - W and S side	KG Hwy		3895
72	72-AA	Median	57 Ave to S of Hwy 10	KG Hwy		3840
72	72-B	Bld	64 Ave to East #10 Hwy by-pass - E and N side	KG Hwy		5700
72	72-C	Median	Hwy 10 to 57 Ave	144 St	145	
72	72-D	Median	13675	56A Ave	1680	
72	72-E	Bld	141B St	62 Ave to 62A Ave	195	
72	72-F	Bld	14242	62A Ave	200	
73	73-A	Bld	Panorama - Hwy 10 - W side	152 St		910
73	73-B	Bld	60 Ave to 64 Ave	144 St	1600	
73	73-C	Bld	152 St to 58 Ave - S side	Panorama Drive	695	
73	73-E	Bld	152 St - 149 St	64 Ave	2750	
73	73-F	Bld	148A St to 149A St	Hwy 10	455	
73	73-G	Bld	East of 144 St	64 Ave		535
74	74-B	Median	57a Ave to 57b Ave	152 St		240
74	74-C	Bld	E side - 58a-Hwy 10	152 St		470
74	74-D	Median	58a Ave to 58b Ave	152 St		140
74	74-E	Median	59a Ave to 59b Ave	152 St		185
74	74-F	Median	60a Ave to 61 Ave	152 St		440
74	74-G	Median	62 Ave to 62a Ave	152 St		205
74	74-H	Median	63 Ave to 63a Ave	152 St		40
74	74-I	Median	63a Ave to 64 Ave	152 St		40
74	74-J	Bld	58A Ave to 62A Ave - E side	152 St		1050
75	75-A	Bld	165 St to 168 St	64 Ave	1700	
75	75-B	Island	16472	59A Ave	790	
75	75-C	Median	164 St	60 Ave	700	
76	76-A	Island	(2) - 168	57A	20	
76	76-B	Island	6278	171 St	45	

<b>Map #</b>	<b>ID#</b>	<b>TYPE</b>	<b>Location</b>	<b>Street</b>	<b>REV CITY (m2)</b>	<b>REV GVRD (m2)</b>
76	76-C	Island	6280	171A St	210	
76	76-D	Island	6339	171 St	45	
76	76-E	Island	6341	171A St	210	
76	76-EE	Island	(2) 6344 and 6320	172A St	440	
76	76-F	Bldv	Hwy 10-59 Ave - E side	175 St		1790
76	76-G	Bldv	Hwy10-59 Ave - W side	175 St		1235
76	76-H	Median	57 Ave to 59 Ave	175 St		45
76	76-J	Island	58A Avenue - East side	176 St		640
76	76-L	Bldv	60 Avenue to South P/L of church of West side	176 St	675	
76	76-N	Bldv	58 Ave W side - West of S/W	175 St	120	
76	76-O	Bldv	176 to Mall - S side	58 Ave	110	
76	76-P	Bldv/Island	175A -176 - S side	58A Ave	120	
77	77-B	Bldv	176 to Mall - N side	58 Ave	25	
77	77-D	Bldv	5808	176A St	40	
77	77-E	Bldv	5890	176 St	70	
77	77-G	Bldv	180-176 - N side	60 Ave	675	
77	77-H	Bldv	Sundance Drive to 60 Ave - - West side	184 St	465	
77	77-K	Bldv	17968	56A Ave	200	
77	77-A	*Detention	18302	58B Ave	700	
78	78-A	Island	6190	191 St	130	
78	78-B	Walkway	5984	191A St	320	
78	78-C	Walkway	19051	59 Ave	45	
78	78-D	Walkway	5975	191 St	310	
78	78-E	Walkway	5782	190 St	30	
78	78-G	Island	5975	191 St	230	
78	78-H	Island	19131	58 Ave	60	
78	78-I	*Detention	19125	Hwy #10	975	
78	78-J	*Detention	5709 [DP]	188 St	1475	
78	78-K	*Detention	186A - Northside	58 Ave	1200	
78	78-L	*Detention	18530	60 Ave	1700	
78	78-M	*Detention	18711	60 Ave	825	
78	78-N	Island	18526	58A Ave	170	
78	78-O	*Detention	5640	188 St	900	
78	78-P	Bldv	#10 Hwy to 60 Ave - Both Sides	192 St	3480	
78	78-R	*Detention	6023	191A St	350	

<b><u>Map #</u></b>	<b><u>ID#</u></b>	<b><u>TYPE</u></b>	<b><u>Location</u></b>	<b><u>Street</u></b>	<b><u>REV CITY (m2)</u></b>	<b><u>REV GVRD (m2)</u></b>
78	78-T	Blvd	60 Ave S/W corner	192 St	100	
78	78-W	Blvd	190 St to 192 St	64 Ave	1260	
78	78-Y	Blvd	Sundance Dr to 64 Ave - W side	184 St	520	
78	78-Z	Blvd	56B Ave to 57A Ave - W side	184 St	210	
78	78-ZZ	*Detention	6030	184 St	2125	
78	78-F	Walkway	5790	191A St	320	
79	79-B	Blvd	60 Ave to 64 Ave - W side	192 St	1360	
80	80-A	Walkway	5441	128 St	1175	
83	83-A	Blvd	54 to Hwy 10 - W side	152 St		55
88	88-A	Walkway	5550	185A St	105	
88	88-B	Blvd	52 ave & 189 st	188 - 189 st	11060	

## SCHEDULE A-3

### SOUTH 2017 MOWING CONTRACT

Map #		ID#	Type	Location	Street	REV CITY (m2)	REV GVRD (m2)
92		92-B	4Xblvd	1656	King George Blvd	600	
93		93-B	4Xblvd (MEDIAN)	King George Blvd	44 Ave	230 (inc in 92-A)	
102		102-A	Blvd	Elgin RD	Crescent Rd	610	
102		102-B	Blvd	32 Ave (141 St -142 St)	Backside of property (N.Side)	895	
102		102-C	Blvd	14160	33 Ave	450	
102		102-D	Blvd	3264/3267	143 St	225	
102		102-E	Island	13268	138A	1195	
103		103-A	Median	32 Ave	Hwy 99 to 150 St	450	
103		103-B	Median	32 Ave	Mall Access to 152 St	930	
103		103-E	Blvd	34 Ave	14492 to KG Hwy	450	
103		103-F	Median	34 Ave	14400 to KG Hwy	1035	
103		103-G	Median	150 St	34A Ave	120	
104		104-A	Blvd	32 ave	152 st - 154 st (N side)	1480	
104		104-B	Blvd	32 ave	Croydon Dr (SE Corner)	2100	
104		104-C	Median	32 Ave	152 St to Firehall #17	480	
104		104-D	Median	32 Ave	154 St to 154a St	140	
104		104-E	Blvd	36 ave	15551 - 15557 (both sides)	150	
110		110-A	Island	12767	27a Ave	140	
110		110-B	Blvd	Crescent Rd	128 St	1210	
110		110-D	Blvd	12206	Beecher St (south side)	15	
110		110-E	Blvd	Beecher St	McBride - Sullivan (n side)	430	
111		111-A	Island	13470	26 Ave	300	
111		111-B	Island	13303	25 Ave	45	
111		111-C	Island	2822	130 ST	45	
112		112-A	Island	14089	26a Ave	410	
112		112-AA	Island	14315	25 Ave	225	
112		112-B	Island	25A Ave	142 St	220	
112		112-C	Island	2660	141 St	910	
112		112-E	*Detention	14167	28A Ave	1675	
112		112-F	Walkway	14338	3000 (2)	370	
112		112-G	Blvd	3148	Northcrest Dr	110	



<u>Map #</u>		<u>ID#</u>	<u>Type</u>	<u>Location</u>	<u>Street</u>	<u>REV CITY (m2)</u>	<u>REV GVRD (m2)</u>
112		112-I	*Detention	31A Ave	Northcrest Dr	2350	
112		112-J	Blvd	3100	Northcrest Dr. (w. side)	420	
112		112-L	Island	2887	Chantrell Pl	820	
112		112-M	Island	2945	Chantrell Pl	1630	
112		112-O	Island	14326	24A Ave	210	
112		112-P	Island	14241	25 Ave	130	
113		113-A	Blvd	145A St	2938	115	
113		113-AA	Walkway	2972	144A St	610	
113		113-B	Blvd	148 St (east side)	24 Ave - 25 Ave	310	
113		113-C	Blvd	148 St (east side)	25 Ave - 26 Ave	350	
113		113-D	Blvd	148 St (east side)	26 Ave - 28 Ave	670	
113		113-E	Blvd	148 St (east side)	28 Ave - 30 Ave	740	
113		113-F	Blvd	148 St (west side)	24 Ave - 28 Ave	4800	
113		113-H	Blvd	148 St (west side)	28 Ave - 30 Ave	440	
113		113-I	Median	148 St	28 Ave to 30 Ave	1570	
113		113-J	Median	148 St	26 Ave to 28 Ave	1215	
113		113-K	Blvd	24 Ave (north side)	148 St to 150 St	380	
113		113-M	*Detention	150 St	25A Ave	825	
113		113-O	Median	32-Ave	150 St to 149A St	100	
113		113-P	Blvd	30 Ave	148 St	330	
114		114-A	Blvd	2990 (across from)	152 St	200	
114		114-B	Blvd	Croydon Dr	2626	140	
115		115-A	Median	161A St	24 Ave	180	
120		120-A	Island	12638	Ocean Cliff Dr	370	
120		120-B	Blvd	12617	Ocean Cliff Drive	140	
120		120-C	Blvd	2074	Ocean Forest Drive	60	
120		120-D	Walkway	Ocean Wind Dr	Ocean Park Rd	155	
121		121-A	Island	13198	Amble Greene Cl	1080	
121		121-B	Island	13258	17a Ave	475	
121		121-C	Island	13363	17a Ave	3380	
121		121-D	Island	1653	Amble Greene Dr	1050	
121		121-E	*Detention	1649	Amble Greene Drive	2250	
121		121-E	Blvd	1847	Amble Greene Dr	460	
121		121-E	Walkway	13293	Amble Greene Ct	2145	

<u>Map #</u>		<u>ID#</u>	<u>Type</u>	<u>Location</u>	<u>Street</u>	<u>REV CITY (m2)</u>	<u>REV GVRD (m2)</u>
121		121-F	*Detention	1783	Amble Greene Drive	1700	
121		121-G	*Detention	13283	Amble Greene Court	2700	
121		121-H	*Detention	1775	Amble Greene Blvd	2550	
121		121-I	*Detention	1656	133A St	4875	
121		121-J	Bldv	1660	135A St	65	
121		121-K	Island	13272	Amble Greene Pl	390	
121		121-L	Island	1825	133A St	70	
121		121-M	Island	1916	Amble Greene Dr	510	
121		121-N	Island	1949	Amble Greene Dr	980	
121		121-O	Island	13288	19A Ave	440	
121		121-P	Island	13469	17 Ave	2375	
121		121-Q	Island	13539	18 Ave	1215	
121		121-R	*Detention	1841	136 St	2750	
121		121-S	Island	13561	19 Ave	705	
121		121-T	Island	1978	134A St	670	
121		121-U	*Detention	12997	18 Ave	2650	
121		121-V	Island	2312	129A St	1410	
121		121-X	Bldv	132A St - 133A St	24 Ave	650	
121		121-Y	Island	1840	134 St	90	
121		121-Z	Island	1915	133B St	155	
122		122-B	Walkway	14271	16A Ave	160	
122		122-C	Island	14077	17 Ave	150	
122		122-D	*Detention	1894	139A St	1950	
122		122-E	Bldv	141 St (east side)	2250 to 2300	195	
122		122-F	Bldv	140 St (east side)	20A Ave to 23A Ave	2515	
122		122-G	Bldv	16 Ave (north side)	141 St - 144 St	730	
122		122-H	*Detention	14319	17 Ave	2350	
122		122-I	Walkway	2288	138 St	600	
122		122-J	Walkway	2358	138 St	210	
122		122-K	Walkway	13862	24 Ave	200	
123		123-A	Island	14892	21B Ave	515	
123		123-B	Island	14930	20A Ave	150	
123		123-D	Median	20 Ave	145a St to 148 St	1645	
123		123-E	Bldv	20 Ave	144 St to 146 St	830	

<u>Map #</u>		<u>ID#</u>	<u>Type</u>	<u>Location</u>	<u>Street</u>	<u>REV CITY (m2)</u>	<u>REV GVRD (m2)</u>
123		123-G	Median	152 St	16 Ave to 17 Ave		475
123		123-H	Median	152 St	17 Ave to 17a Ave		380
123		123-I	Median	152 St	17a Ave to 18 Ave		240
123		123-J	Median	152 St	18 Ave to 19 Ave		330
123		123-L	Island	14900	22 Ave	415	
123		123-M	Island	15019	20 Ave	115	
123		123-N	Island	14824	20A Ave	165	
123		123-O	Island	14848	20A Ave	150	
124		124-A	*Detention	124A - Detention Pond - 2145	153 St	1600	
124		124-B	*Detention	1934	155 St	1200	
125		125-A	Island	1940	165A St	355	
126		126-A	Island	168 St	18 Ave	385	
131		131-A	*Detention	1422	133A St	1900	
135		135-A	*Detention	1368	161B St	1575	
135		135-AA	4Xblvd	166 St	895 to 8 Ave	4870 (inc in 92-A)	
135		135-B	*Detention	16184	11 Ave	7375	
92-A, 92-B, 93-B, 135-AA		92-A	4Xblvd	King George Hwy	48 Ave to 8 Ave (various location both)	85000	



## SCHEDULE B - QUOTATION

RFQ Title: **GRASS CUTTING OF MEDIANS, BOULEVARDS, TRAFFIC ISLANDS, WALKWAYS AND DETENTION PONDS – VARIOUS SITES**

RFQ No: 1220-040-2017-042

### CONTRACTOR

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### CITY OF SURREY

City Representative: Richard D. Oppelt  
Purchasing Manager  
At the following location:

Address: City of Surrey (New City Hall)  
Finance & Technology Department  
Purchasing Section  
13450 - 104 Ave Surrey BC Canada V3T 1V8

Telephone: 604-590-7292  
Facsimile (Fax): 604-599-0956  
E-mail for PDF Files: [purchasing@surrey.ca](mailto:purchasing@surrey.ca)

1. If this Quotation is accepted by the City, a contract will be created as described in:
  - (a) the Agreement;
  - (b) the RFQ; and
  - (c) other terms, if any, that are agreed to by the parties in writing.
2. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the Agreement and RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the Agreement and RFQ will remain in full force and effect.

3. I/We have reviewed the RFQ Attachment 1 – Draft Agreement. If requested by the City, I/we would be prepared to enter into the Agreement, amended by the following departures (list, if any):

**Section**

**Requested Departure(s) / Alternative(s)**

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4. The City requires that the successful Contractor have the following in place **before providing the Goods and Services**:

- (a) Workers' Compensation Board coverage in good standing and further, if an "Owner Operator" is involved, personal operator protection (P.O.P.) will be provided,

Workers' Compensation Registration Number: \_\_\_\_\_;

- (b) Prime Contractor qualified coordinator is Name: \_\_\_\_\_

and Contact Number: \_\_\_\_\_;

- (c) Insurance coverage for the amounts required in the Agreement as a minimum, naming the City as additional insured and generally in compliance with the City's sample insurance certificate form (available on the City's web site at [www.surrey.ca](http://www.surrey.ca) see [Standard Certificate of Insurance](#);

- (d) City of Surrey business license Number: \_\_\_\_\_

- (e) If the Contractor's Goods and Services are subject to GST, the Contractor's GST Number is \_\_\_\_\_; and

- (f) If the Contractor is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada,

Incorporation Number \_\_\_\_\_.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

**Requested Departure(s) / Alternative(s)**

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## SECTION B-2

### Fees and Payments

8. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

**Table A: Base Cutting Schedule of Prices:**

Item #	Class of Work	Estimated Total Sq. M. per Cut  (A)	Unit Price per Sq. M.  (B)	Cutting Frequency	Estimated No. of Cuts per Term  (C)	Total Amount per Term  (A x B x C)
1	Boulevards	330,130	\$ _____	Bi- Weekly	15	\$ _____
2	Medians	74,280	\$ _____	Bi Weekly	15	\$ _____
3	Traffic Islands	37,600	\$ _____	Bi- Weekly	15	\$ _____
4	Walkways	21,030	\$ _____	Bi Weekly	15	\$ _____
5	Detention Ponds	171,380 Plan area (NOT GRASS SURFACE AREA	\$ _____	4 Times/Term	4	\$ _____
6	Blvds – 5X King George Boulevard	85,600	\$ _____	5 Times/Term	5	\$ _____
					<b>Sub-Total:</b>	\$ _____
					GST (5%):	\$ _____
<b>TOTAL QUOTATION PRICE with GST:</b>						\$ _____

**Note: All quantities are approximate.** The City reserves the right to increase or decrease the amounts of any class or portion of the work, or to omit portions of the work that may be deemed necessary, or expedient by the City. Payment will be made only for the actual measured quantities of work performed.

**SECTION B-2-1 – (OPTIONAL) ALTERNATE CUT SCHEDULE PRICES.** The following are our prices for the alternative work listed hereunder. Such alternative work and amounts are **NOT** included in our Schedule of Prices. This Section need only be completed if the Contractor proposes an alternate to any Goods and Services specified and shown on the plans. These additional submittals are to be provided **AT THE TIME OF QUOTATION SUBMISSION**. Evaluation and acceptance, if given, will be made after the Contractor has been selected.

ITEM #	CLASS OF WORK	CUTTING FREQUENCY	UNIT PRICE PER SQUARE METRE
OP AL1	Boulevards	Weekly	\$
OP AL2	Medians	Weekly	\$
OP AL3	Traffic Islands	Weekly	\$
OP AL4	Walkways	Weekly	\$
OP AL5	Detention Ponds	6 Times/Term	\$

**SECTION B-2-2 – SEPARATE PRICES** (Note: The City may or may not proceed with the Separate Price Work indicated below. Price indicated below is to reflect the credit or additional cost to the **Total Quotation Price** and **DOES NOT INCLUDE GST**. Acceptance by the City is optional.

ITEM #	DESCRIPTION	UNIT	QUANTITY	EFFECT ON TOTAL QUOTATION PRICE
SP1	Cost of Performance Bond for 50% of the contract amount.	LUMP SUM	1	\$
SP2	Cost Material Payment Bond for 50% of the contract value.	LUMP SUM	1	\$
SP3	Material mark-up for extras, if necessary:	Cost Plus		____%

9. **Payment Terms:**

A cash discount of \_\_\_\_% will be allowed if invoices are paid within \_\_\_\_ days, or the \_\_\_\_ day of the month following, or **net 30 days**, on a best effort basis.



## SECTION B-3

### Time Schedule:

10. The Contractor shall maintain work schedules. Mowing of all assigned locations shall be completed on a **14-day (Bi-weekly) schedule beginning the third week of March of each year**, throughout the contract period, or as otherwise specified. The 2017 regular scheduled mowing shall commence on **March 20 2017**. The City may, at its sole discretion, engage in extra "optional" cuts should grass growth conditions prevail before or after the regular grass cutting schedule. The City, will issue a forty-eight (48) hour notice, written and/or verbal, before an "optional" cut is required. All service cycles must be completed to the satisfaction of the City, or designate, and prior to submission of an invoice for payment.

The Services will be performed in accordance with the following time periods [the "Time Schedule"] per infrastructure type. The initial defined frequency may be increased or decreased in accordance with weather and growing conditions. As such, Contractors are asked to quote on the base schedule and an optional schedule as follows:

**(a) Base schedule:**

- Medians / Traffic Islands every 2 weeks (Bi-weekly)
- Boulevards every 2 weeks (Bi-weekly)
- Walkways every 2 weeks (Bi-weekly)
- Detention Ponds 4 times per year

**(b) Inclement Weather:**

- i. The Services are to be continuous except in the event of inclement weather. The City reserves the right to suspend any or all work due to poor weather conditions. The City reserves the right to authorize the delayed work to be performed at a later date, or the City may deem it more appropriate to omit the delayed work and resume the normal schedule. The Contractor shall not perform any suspended work without written authorization from the City.
- ii. While work is suspended due to inclement weather conditions, the Contractor shall maintain readiness to resume work when conditions again become favourable enough to proceed

**(c) Base Cutting Schedule (2017):**

Cut Number	Time Periods: Medians, Traffic Islands, Boulevards, Walkways	Detention Ponds
*Optional	March 06, 2017	
1	March 20, 2017	
2	April 3, 2017	April 3, 2017
3	April 17, 2017	

4	May 1, 2017	
5	May 15, 2017	May 8, 2017
6	May 29, 2017	
7	June 12, 2017	
8	June 26, 2017	
9	July 10, 2017	
10	July 24, 2017	July 17, 2017
11	August 7, 2017	
12	August 21, 2017	
13	September 4, 2017	
14	September 18, 2017	September 18, 2017
15	October 2, 2017	
<b>*Optional</b>	October 16, 2017	<b>*Optional</b>
<b>*Optional</b>	October 30, 2017	<b>*Optional</b>
<b>*Optional</b>	November 13, 2017	<b>*Optional</b>

**\*OPTIONAL CUTS:**

The City may, at its sole discretion, engage in extra cuts should grass growth conditions prevail before or after the regular grass cutting schedule. The City, will issue a forty-eight (48) hour notice, written and/or verbal, before an "optional" cut is required. All optional cuts are to be completed as per the regular schedule and specifications. There shall be no penalty, or additional cost to the City for these optional cuts.

**N.B.** The City has the authority to cancel scheduled grass cutting at any time. The cancellation will be based upon need, prevailing weather conditions and available funding. Contractor will be notified 48 hours in advance of any such cancellation.

**(D) (OPTIONAL) ALTERNATIVE CUTS SCHEDULE:**

- Medians / Traffic Islands                      weekly
- Boulevards                                              weekly
- Walkways                                              weekly
- Detention Ponds                                      6 times per year

## SECTION B-4

### **Key Personnel & Sub-Contractors:**

11. Contractor to provide information on the background and experience of all key personnel proposed to provide the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

#### **Key Personnel**

Name: \_\_\_\_\_  
Experience: \_\_\_\_\_  
Dates: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Responsibility: \_\_\_\_\_

12. Contractor should provide the following information on the background and experience of all sub-contractors and material suppliers proposed to undertake a portion of the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

<i>Description Of Goods &amp; Services</i>	<i>Sub-Contractors &amp; Material Suppliers Names</i>	<i>Years Of Working With Contractor</i>	<i>Telephone Number And Email</i>

### **Contractor's Equipment:**

13. Contractor should provide a listing and details of equipment to be used to perform the Services (use the spaces provided and/or attach additional pages, if necessary):

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**SECTION B-5**

**Experience and References:**

14. Contractor's relevant experience and qualifications in delivering Goods and Services similar to those required by the Agreement (use the spaces provided and/or attach additional pages, if necessary):

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15. Contractor's references (name and telephone number) (use the spaces provided and/or attach additional pages, if necessary). The City's preference is to have a minimum of three references. Previous clients of the Contractor may be contacted at the City's discretion:

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16. Contractor to describe their sustainability initiatives relating to the environmental impacts. The environmental attributes (green) of their Goods and Services. Anticipated objectives (e.g. carbon neutral by 2014). Information pertaining to their environmental policies, programs and practices. Confirm that the Contractor complies with any applicable objective.

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**- END OF PAGE and SECTION -**

17. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

**This Quotation** is offered by the Contractor this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**CONTRACTOR**

**I/We have the authority to bind the Contractor**

\_\_\_\_\_  
(Legal Name of Contractor)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

**This Quotation** is accepted by the City this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**CITY OF SURREY**

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature of Purchasing Representative)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)

\_\_\_\_\_  
(Print Name of Purchasing Representative)

\_\_\_\_\_  
(Signature of Authorized Signatory)

\_\_\_\_\_  
(Print Name and Position of Authorized Signatory)