



PURCHASING SECTION
13450 – 104 Avenue, Surrey, BC V3T 1V8
Tel: 604-590-7274
E-mail: purchasing@surrey.ca

ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) No.:	1220-030-2016-027
TITLE:	LANDSCAPE ARCHITECTURAL SERVICES FOR SURREY CENTRE CEMETERY
ADDENDUM ISSUE DATE:	AUGUST 19, 2016
CLOSING DATE AND TIME:	ON OR BEFORE THE FOLLOWING DATE AND TIME (THE "CLOSING TIME"):
	TIME: 3:00 P.M. (LOCAL TIME)
	DATE: AUGUST 26, 2016

INFORMATION FOR PROPONENTS

The following information is provided to answer questions raised by Potential Proponents for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-Proponent not being familiar with this addendum. This Addendum No. 1 contains two (2) pages in total.

QUESTIONS AND ANSWERS:

- Q1. Normally as the lead consultant on a cemetery construction project, the landscape architect leads the construction administration. Is it acceptable for the BC Registered Landscape Architect to oversee permitting and construction and project sign off?
- A1. Refer to section 2 - last line and section 3.3 - bullets 5 & 6 of Schedule A – Scope of Services.**
- Q2. On page 15, the RFP states that "the City assumes responsibility for any geotechnical investigation and costs", however on page 12, section 3.1, bullet 3, refers to required services such as geotechnical investigations, and on page 13, section 3.3, bullet 4, refers to any required geotechnical reports. Can you please confirm the consultant team will be responsible for geotechnical services?
- A2. Refer to section 6, para 2, line 2 of Schedule A.**

Q3. Will the City be responsible for any Building Permit Application Fees or should this be included in our cost estimate?

A3. City will be responsible for the Building Permit (B.P.) fees; however, the consultant will manage the B.P. process.

Q4. Will the City be responsible for the tendering phase or do you anticipate needing support from the consulting team during the tendering process?

A4. The City anticipates as this not being a requirement for the proponent as most of the work is planned to be done in-house.

END OF ADDENDUM

All Addenda will become part of the RFP Documents.
