

## Complaint Form

If you would like to report conduct by a Council Member or the Mayor (“Council Member”) which you believe to be in contravention of the [Council Code of Conduct Bylaw, 2020, No. 20020](#) (“Code of Conduct”) or another City bylaw or policy, please fill out all information below and email your completed form to the Ethics Commissioner at [ethicsoffice@surrey.ca](mailto:ethicsoffice@surrey.ca)

### Your Personal Information

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

### Details of Your Complaint

This complaint is about Council Member(s): \_\_\_\_\_

This complaint is regarding a breach of section(s) \_\_\_\_\_ of the Code of Conduct.

There has also been a breach of (if applicable):  City Bylaw  Provincial Law  Federal Law

Name of Bylaw or Law: \_\_\_\_\_ Section(s): \_\_\_\_\_

Date(s) of the alleged conduct: \_\_\_\_\_

I  witnessed/  experienced the conduct described below.

*Please check one.*

Provide details of your complaint:

*Please be as specific and detailed as possible in describing the Council Member(s) conduct.*

---

---

---

---

---

---

---

---

**OPTIONAL – Information regarding the Individual Steps and Mutual Resolution procedures (at sections 54 to 64 of the Code of Conduct)**

I have already taken the following steps under the Code of Conduct to resolve my complaint:  
*Please describe any steps that have been taken at the Individual Steps or Mutual Resolution stage.*

---

---

I believe my complaint would be amenable to resolution with the Individual Steps or Mutual Resolution procedures:       Yes       No

If no, briefly describe why: \_\_\_\_\_

**Please note that the Ethics Commissioner will write you to confirm receipt of this Complaint Form and may require additional information. Your complaint may be dismissed if it does not fall within the Code of Conduct or the Ethics Commissioner’s jurisdiction. The Council Member or Members who are the subject of your complaint will then be notified of the allegation, and the Ethics Commissioner will inform you once this notification has been sent.**

**For further information about the complaint process or the Ethics Commissioner’s jurisdiction, please see our [Frequently Asked Questions](#), the [Ethics Commissioner Establishment Bylaw, 2020 No. 20018](#) or the Code of Conduct.**

**Thank you for taking time to enhance the openness, transparency and accountability of our City Council.**

Personal information is collected for the purpose of investigating your complaint. The City of Surrey is collecting this under s. 26(c) of the *Freedom of Information and Protection of Privacy Act*. Information provided is subject to FOIPPA and personal information may be disclosed. For questions regarding the collection of personal information, please contact the City Clerk, 13450 - 104 Avenue, Surrey, BC V3T 1V8 or 604-591-4132.