



REQUEST FOR QUOTATIONS

Title: Pedestrian Push Button Sign Installation

Reference No.: 1220-040-2024-014

FOR THE SUPPLY OF GOODS AND SERVICES

(General Services)

Issue Date: February 21, 2024

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REQUEST FOR QUOTATIONS

1. INTRODUCTION

The City of Surrey (the “City”) invites contractors to provide a quotation on the form attached as Schedule B – Form of Quotation to Attachment 1 – Agreement – Goods and Services (the “Quotation”) for the supply of the goods (if any) and services described in Schedule A – Specifications of Goods and Scope of Services to Attachment 1 – Agreement – Goods and Services (the “Goods and Services”). The description of the Goods and Services sets out the minimum requirements of the City. A person that submits a Quotation (the “Contractor”) should prepare a Quotation that meets the minimum requirements, and may as it may choose, in addition, also include goods, services or terms that exceed the minimum requirements.

2. ADDRESS FOR DELIVERY

The Contractor should submit the Quotation **electronically** in a single pdf file which must be delivered to the City by email at: purchasing@surrey.ca

Confirmation of receipt of email will be issued. Quotations that cannot be opened or viewed may be rejected. A Contractor bears all risk that the City’s receiving equipment functions properly so that the City receives the Quotation.

Note: The maximum file size the City can receive is 10Mb. If sending large email attachments, Contractors should phone [604-590-7274] to confirm receipt.

3. DATE

The City would prefer to receive Quotations on or before **March 14, 2024** (the “Date”).

4. INQUIRIES

All inquiries related to this RFQ should be directed in writing to the person named below (the “City Representative”). Information obtained from any person or source other than the City Representative may not be relied upon.

Name: Sunny Kaila, Manager, Procurement Services

E-mail: purchasing@surrey.ca

Reference: 1220-040-2024-014

Inquiries should be made no later than 7 business days before the Date set out in Section 3. The City reserves the right not to respond to inquiries made within 7 business days of the Date set out in Section 3. Inquiries and responses will be recorded and may be distributed to all Contractors at the discretion of the City.

Contractors finding discrepancies or omissions in the Agreement or RFQ, or having doubts as to the meaning or intent of any provision, should immediately notify the City Representative. If the City determines that an amendment is required to this RFQ, the City Representative will issue an addendum in accordance with Section 5. No oral

conversation will affect or modify the terms of this RFQ or may be relied upon by any Contractor.

5. ADDENDA

If the City determines that an amendment is required to this RFQ, the City Representative will issue a written addendum by posting it on the BC Bid Website at www.bcbid.gov.bc.ca and the City Website at www.surrey.ca (collectively, the “Websites”), and upon posting, any addenda will form part of this RFQ. It is the responsibility of Contractors to check the Websites for addenda. The only way this RFQ may be added to, or amended in any way, is by a formal written addendum. No other communication, whether written or oral, from any person will affect or modify the terms of this RFQ or may be relied upon by any Contractor. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ, including any and all addenda.

6. NO CONTRACT

This RFQ is simply an invitation for quotations (including prices and terms) for the convenience of all parties. It is not a tender or a request for proposals and no obligations of any kind will arise from this RFQ or the submission of Quotations. The City may negotiate changes to any terms of a Quotation, including negotiation of amendments to Contractors’ prices in Schedule B to a Quotation, and may negotiate with one or more Contractors or may at any time invite or permit the submission of quotations (including prices and terms) from other parties who have not submitted Quotations. This RFQ does not commit the City in any way to select a Contractor or to proceed to negotiations for a contract, or to award any contract, and the City reserves the complete right to at any time reject all Quotations and to terminate this RFQ process.

7. ACCEPTANCE

A Quotation will be an offer to the City which the City may accept at any time by signing the copy of the Quotation and delivering it to the Contractor. A Quotation is not accepted by the City unless and until both the authorized signatory of the Contractor and the authorized signatory of the City have signed. Delivery of the signed Agreement by the City may be by fax or pdf e-mail or hard copy. In that event, the contract will be comprised of the documents included in the definition of Agreement in Attachment 1 – Quotation Agreement – Goods and Services.

8. CONTRACTOR'S EXPENSES

Contractors are solely responsible for their own expenses in preparing and submitting Quotations, and for any meetings, negotiations or discussions with the City or its representatives and consultants, relating to or arising from this RFQ. The City and its representatives, agents, consultants and advisors will not be liable to any Contractor for any claims, whether for costs, expenses, losses or damages, or loss of anticipated profits, or for any matter whatsoever, incurred by the Contractor in preparing and submitting a Quotation, or participating in negotiations for a contract, or other activity related to or arising out of this RFQ.

9. CONTRACTOR'S QUALIFICATIONS

By submitting a Quotation, a Contractor represents that it has the expertise, qualifications, resources, and relevant experience to supply the Goods (if any) and perform the Services.

10. CONFLICT OF INTEREST

A Contractor should disclose in its Quotation any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

11. SOLICITATION OF COUNCIL MEMBERS, CITY STAFF AND CITY CONSULTANTS

Contractors and their agents will not contact any member of the City Council, City staff or City consultants with respect to this RFQ, other than the contact person named in Section 4, at any time prior to the award of a contract or the cancellation of this RFQ and which could be viewed as one Contractor attempting to seek an unfair advantage over other Contractors.

12. CONFIDENTIALITY

All Quotations become the property of the City and will not be returned to the Contractor. All Quotations will be held in confidence by the City unless otherwise required by law. Contractors should be aware the City is a "public body" defined by and subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia.

13. SIGNATURE

The legal name of the person or firm submitting the Quotation should be inserted in the Quotation. The Quotation should be signed by a person authorized to sign on behalf of the Contractor and include the following:

- (a) If the Contractor is a corporation then the full name of the corporation should be included, together with the names of authorized signatories. The Quotation should be executed by all of the authorized signatories or by one or more of them provided that a copy of the corporate resolution authorizing those persons to execute the Quotation on behalf of the corporation is submitted;
- (b) If the Contractor is a partnership or joint venture then the name of the partnership or joint venture and the name of each partner or joint venturer should be included, and each partner or joint venturer should sign personally (or, if one or more person(s) have signing authority for the partnership or joint venture, the partnership or joint venture should provide evidence to the satisfaction of the City that the person(s) signing have signing authority for the partnership or joint venture). If a partner or joint venturer is a corporation then such corporation should sign as indicated in subsection (a) above; or
- (c) If the Contractor is an individual, including a sole proprietorship, the name of the individual should be included.

14. EQUIVALENTS, SUBSTITUTIONS, ALTERNATIVES

Unless otherwise expressly stated, if and wherever the specifications set out in Schedule A Specification of Goods and Scope of Services to Attachment 1 – Agreement Goods and Services, use a brand name of a manufacturer, make, trade name, or catalogue designation in specifying an item, it does not restrict Contractors to the identified manufacturer, make, trade name, or catalogue designation. The usage of such identification is simply to indicate the character, quality and/or performance equivalence of the commodity identified.

Prior to the Date, a Contractor may request, pursuant to Section 4 the City to approve a commodity(ies) (each, an “Equivalency”) to be included in a Quotation in substitution for a commodity(ies), indicated in Schedule A - Specification of Goods and Scope of Services to Attachment 1 – Agreement Goods and Services, on the basis that the substitution of the same or better character, quality and/or performance as the commodity(ies) indicated in Schedule A - Specification of Goods and Scope of Services and to Attachment 1 – Agreement Goods and Services, such that the proposed Equivalency will serve the purpose for which it is intended to be used equally as well. Applications for an Equivalency should be in writing delivered to the City Representative, accompanied by appropriate supporting information, data, specifications and documentation. The City may request any additional supporting information, data, specifications and documentation it considers necessary to make a decision with respect to the application. If the City decides in its sole discretion to accept an Equivalency, then the City will provide written confirmation of such acceptance to the Contractor, without notification to other Contractors (subject to the City’s discretion under Section 4). The City is not obligated to review or accept any application for an Equivalency. Without limiting the City’s discretion as set out in this Section 14, the City may specifically refuse to approve an application for an Equivalency with which there may be an associated increase to a Quotation Price or a delay to the supply and delivery of the Goods and Services.

The Contractor should clearly identify in its Quotation any Equivalencies approved by the City under this Section 14.

If the Contractor does not in its Quotation indicate any Equivalencies, the Contractor will be deemed to accept the commodity(ies) described in Schedule A - Specification of Goods and Scope of Services to Attachment 1 – Agreement Goods and Services.

ATTACHMENT NO. 1 - AGREEMENT – GOODS AND SERVICES

Reference Title: Pedestrian Push Button Sign Installation

RFQ No.: 1220-040-2024-014

THIS AGREEMENT dated for reference this _____ day of _____, 2024.

BETWEEN:

CITY OF SURREY
13450 - 104 Avenue
Surrey, B.C., V3T 1V8, Canada,

(the "City")

AND:

(Insert Full Legal Name and Address of Contractor)

(the "Contractor")

WHEREAS the City wishes to engage the Contractor to provide Goods and Services and the Contractor agrees to provide Goods and Services.

THEREFORE in consideration of the payment of one (\$1.00) dollar and other good and valuable consideration paid by each of the parties to the other (the receipt and sufficiency of which is hereby acknowledged) the City and the Contractor agree as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 In these General Terms and Conditions:

- (a) "Agreement" means this agreement and all schedules attached hereto;
- (b) "City" means the City of Surrey;
- (c) "Contractor" means a contractor whose Quotation has been accepted by the City and who is providing the Goods and Services under this Agreement;
- (d) "Fees" means the price set out in Schedule B – Quotation Extracts, for the provision of the Goods and Services, unless otherwise agreed by the parties in writing, and includes all taxes;
- (e) "Goods" means the equipment or materials (if any) as described generally in Schedule A, including anything and everything required to be done for the fulfilment and completion of this Agreement;
- (f) "Indemnitees" has the meaning described in Section 11.2;
- (g) "RFQ" means the Request for Quotations;
- (h) "Services" means the services as described generally in Schedule A including anything and everything required to be done for the fulfilment and completion of this Agreement; and
- (i) "Term" has the meaning described in Section 3.1.

- 1.2 This Agreement may be modified only by express and specific written agreement. In the event of a conflict between the provisions of any documents listed below, then the documents shall govern and take precedence in the following order:
- (a) this Agreement;
 - (b) Schedule B – Quotation Extracts;
 - (c) Schedule A – Specifications of Goods and Scope of Services;
 - (d) Schedule A-1 – Pedestrian Push Button Signs Mounting System;
 - (e) Schedule A-2 – Intersection Locations & Sign Quantities; and
 - (f) other terms, if any, that are agreed to by the parties in writing.

- 1.3 The following attached Schedules are a part of this Agreement:

Schedule A – Specifications of Goods and Scope of Services;
Schedule A-1 – Pedestrian Push Button Signs Mounting System;
Schedule A-2 – Intersection Locations & Sign Quantities; and
Schedule B – Quotation Extracts.

2. GOODS AND SERVICES

- 2.1 The Contractor covenants and agrees with the City to provide the Goods and Services in accordance with this Agreement. The Goods and Services provided will meet the specifications and scope set out in Schedule A – Specifications of Goods and Scope of Services of this Agreement, and as described in Schedule B – Quotation Extracts of this Agreement.
- 2.2 The City may from time to time, by written notice to the Contractor, make changes in the specifications of Goods and scope of Services. The Fees will be increased or decreased by written agreement of the City and the Contractor according to the rates set out in Schedule B – Quotation Extracts of this Agreement.
- 2.3 The Contractor will, if requested in writing by the City, provide additional goods or services. The terms of this Agreement will apply to any additional goods or services, and the fees for additional goods or services will generally correspond to the fees as described in Schedule B – Quotation Extracts of this Agreement. The Contractor will not provide any additional goods or services in excess of the specification of Goods and scope of Services requested in writing by the City.
- 2.4 The Contractor will perform the Services with that degree of care, skill and diligence normally provided by a qualified and experienced practitioner performing services similar to the Services, and on the understanding that the City is relying on the Contractor's experience and expertise. The Contractor represents that it has the expertise, qualifications, resources, and relevant experience to supply the Goods and Services.
- 2.5 The Contractor will deliver the Goods free and clear of all liens and encumbrances in the manner and to the destination stipulated. In the event of the Contractor's failure to meet this condition, the Contractor will, on written notice from the City, forthwith return all monies paid by the City on account of the Goods and in addition the City may by written notice terminate this Agreement without liability, and in such event, in addition to the above, the Contractor will be liable for any and all expenses or losses incurred by the City resulting from such failure.

3. TERM

- 3.1 The Contractor will provide the Goods and Services for the period commencing on **March 25, 2024** and terminating on **August 16, 2024** (the “**Term**”).
- 3.2 The parties may extend the Term by mutual agreement. If the Term is extended, the provisions of this Agreement will remain in force except where amended in writing by the parties.

4. TIME

- 4.1 Time is of the essence.

5. FEES

- 5.1 The City will pay the Fees to the Contractor in accordance with this Agreement. Payment by the City of the Fees will be full payment for the Goods and Services and the Contractor will not be entitled to receive any additional payment from the City.
- 5.2 For greater certainty, costs of general management, non-technical supporting services and general overhead are deemed to be covered by the Fees and will not be subject to additional payment by the City. The Fees shall also include without limitation all costs of boxing, packing, crating, and loading and unloading the Goods at the prescribed destination.

6. PAYMENT

- 6.1 Subject to any contrary provisions set out in Schedule B – Quotation Extracts of the Agreement, the Contractor will submit an invoice to the City requesting payment of the portion of the Fees relating to the Goods and Services provided in the **previous month**. Invoices should include the Contractor's name, address and telephone number, the City's purchase order number <<📄 insert purchase order or contract reference number>>, the Contractor's invoice number, the names, charge-out rates and number of hours worked of all employees of the Contractor that have performed Services; the percentage of Services completed and Goods delivered at the end of the previous month; the total budget for the Goods and Services and the amount of the budget expended to the date of the invoice; taxes (if any); and grand total of the invoice.
- 6.2 If the City reasonably determines that any portion of an invoice is not payable, then the City will so advise the Contractor.
- 6.3 The City will pay the portion of an invoice which the City determines is payable within 30 days of the receipt of the Invoice, except the City may hold back from payments 10% of the amount the City determines is payable to the Contractor until such time as the Contractor provides its final report to the City and the City expresses to the Contractor in writing that all the Goods and Services are approved.
- 6.4 If the Contractor offers the City a cash discount for early payment, then the City may, at the City's sole discretion, pay the portion of an Invoice which the City determines is payable at any time after receipt of the Invoice.

Invoices will be submitted by the Contractor electronically to: surreyinvoices@surrey.ca

- 6.5 Unless otherwise provided, all dollar amounts referred to in this Agreement are in lawful money of Canada.
- 6.6 If the Contractor is a non-resident of Canada and does not provide to the City a waiver of regulation letter, the City will withhold and remit to the appropriate governmental authority the greater of:
- (a) 15% of each payment due to the Contractor; or
 - (b) the amount required under applicable tax legislation.

7. USE OF WORK PRODUCT

- 7.1 The Contractor hereby sells, assigns and transfers to the City the right, title and interest required for the City to use and receive the benefit of all the reports, drawings, plans, designs, models, specifications, computer software, concepts, products, designs or processes or other such work product produced by or resulting from the Services rendered by the Contractor. This Section does not give the City the right to sell any such work product to any third party and the City may sell the work product only with the prior approval of the Contractor. The Contractor may retain copies of the work product.

8. PERSONNEL AND SUBCONTRACTORS

- 8.1 The Contractor will provide only personnel who have the qualifications, experience and capabilities to provide the Goods and perform the Services.
- 8.2 The Contractor will provide the Goods and Services using the personnel and sub-contractors as may be listed in the Quotation, and the Contractor will not remove any such listed personnel or sub-contractors from the Services without the prior written approval of the City.
- 8.3 If the City reasonably objects to the performance, qualifications, experience or suitability of any of the Contractor's personnel or sub-contractors then the Contractor will, on written request from the City, replace such personnel or sub-contractors.
- 8.4 Except as provided for in Section 8.2, the Contractor will not engage any personnel or sub-contractors, or sub-contract or assign its obligations under this Agreement, in whole or in part, without the prior written approval of the City.
- 8.5 The Contractor will preserve and protect the rights of the City with respect to any Services performed under sub-contract and incorporate the conditions of this Agreement into all sub-contracts as necessary to preserve the rights of the City under this Agreement. The Contractor will be as fully responsible to the City for acts and omissions of sub-contractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Contractor.

9. LIMITED AUTHORITY

- 9.1 The Contractor is not and this Agreement does not render the Contractor an agent or employee of the City, and without limiting the above, the Contractor does not have authority

to enter into any contract or reach any agreement on behalf of the City, except for the limited purposes as may be expressly set out in this Agreement, or as necessary in order to provide the Goods and Services. The Contractor will make such lack of authority clear to all persons with whom the Contractor deals in the course of providing the Goods and Services. Every vehicle used by the Contractor in the course of providing the Goods and Services shall identify the Contractor by name and telephone number.

- 9.2 The Contractor is an independent contractor. This Agreement does not create the relationship of employer and employee, a partnership, or a joint venture. The City will not control or direct the details, means or process by which the Contractor performs the Services. The Contractor will determine the number of days and hours of work required to properly and completely perform the Services. The Contractor is primarily responsible for performance of the Goods and Services and may not delegate or assign any Services to any other person except as provided for in Section 8.4. The Contractor will be solely liable for the wages, fringe benefits, work schedules and work conditions of any partners, employees or sub-contractors.

10. CONFIDENTIALITY AND DISCLOSURE OF INFORMATION

- 10.1 Except as provided for by law or otherwise by this Agreement, the Contractor will keep strictly confidential any information supplied to, obtained by, or which comes to the knowledge of the Contractor as a result of the provision of the Goods or performance of the Services and this Agreement, and will not, without the prior express written consent of the City, publish, release, disclose or permit to be disclosed any such information to any person or corporation, either before, during or after termination of this Agreement, except as reasonably required to complete the Goods and Services.
- 10.2 The Contractor acknowledges that the City is subject to the *Freedom of Information and Protection of Privacy Act* of British Columbia and agrees to any disclosure of information by the City required by law.
- 10.3 The Contractor agrees to return to the City all of the City's property at the completion of this Agreement, including any and all copies or originals of reports provided by the City.

11. WARRANTIES

- 11.1 The Contractor warrants that the Goods shall be free from defects in design, materials, workmanship and title, shall conform in all respects to the terms of this Agreement, shall be fit and suitable and perform satisfactorily for the purposes and under the conditions made known to the Contractor by the City or which were reasonably inferable. The Goods shall be at least equal to the higher of national standards or codes (such as, by way of illustration, CSA or ASTM), or standards and codes customarily applicable at the place where the City will use the Goods. The Goods shall be of the best quality, if no quality is specified. This general warranty is independent of and without prejudice to any specific warranty or service guarantee offered by the Contractor or third party manufacturer or supplier of the Goods in connection with the purpose for which the Goods were purchased. The Contractor shall assign to the City any warranty or service guarantee offered by a third party manufacturer or supplier of the Goods. Notwithstanding this assignment, if at any time up to one year from the date of delivery or installation (if applicable) the City determines the Goods or any part do not conform to these warranties, the City shall notify the Contractor within a reasonable time after such discovery, and the Contractor shall then promptly correct such

nonconformity at the Contractor's expense. Goods used to correct a nonconformity shall be similarly warranted for one year from the date of installation. The Contractor's liability shall extend to all liabilities, losses, damages, claims and expenses incurred by the City caused by any breach of any of the above warranties.

- 11.2 The Contractor warrants and guarantees that Goods and Services delivered under this Agreement do not infringe any valid patent, copyright or trademark, foreign or domestic, owned or controlled by any other corporation, firm or person, and agrees to indemnify and save harmless the City and all of its elected and appointed officials, officers, employees, servants, representatives and agents (collectively the "Indemnitees"), from and against any and all claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments (including all actual legal costs) by reason of any claim, action or litigation arising out of any alleged or actual infringement of any patent, copyright or trademark, foreign or domestic, relating to the Goods and Services supplied under this Agreement.

12. INSURANCE AND DAMAGES

- 12.1 The Contractor will indemnify and save harmless the Indemnitees from and against all claims, demands, causes of action, suits, losses, damages and costs, liabilities, expenses and judgments (including all actual legal costs) for damage to or destruction or loss of property, including loss of use, and injury to or death of any person or persons which any of the Indemnitees incur, suffer or are put to arising out of or in connection with any failure, breach or non-performance by the Contractor of any obligation of this Agreement, or any wrongful or negligent act or omission of the Contractor or any employee or agent of the Contractor.
- 12.2 The indemnities described in this Agreement will survive the termination or completion of this Agreement and, notwithstanding such termination or completion, will continue in full force and effect for the benefit of the Indemnitees.
- 12.3 The Contractor will, without limiting its obligations or liabilities and at its own expense, provide and maintain throughout this Agreement the following insurances in forms and amounts acceptable to the City from insurers licensed to conduct business in Canada:
- (a) commercial general liability insurance on an occurrence basis, in an amount not less than five million (\$5,000,000) dollars inclusive per occurrence against death, bodily injury and property damage arising directly or indirectly out of the work or operations of the Contractor, its employees and agents. The insurance will include cross liability and severability of interests such that the coverage shall apply in the same manner and to the same extent as though a separate policy had been issued to each insured. The insurance will include, but not be limited to: premises and operators liability, broad form products and completed operations, owners and contractors protective liability, blanket contractual, employees as additional insureds, broad form property damage, non-owned automobile, contingent employers liability, broad form loss of use, personal injury, and incidental medical malpractice. The City will be added as additional insured;
 - (b) automobile liability insurance on all vehicles owned, operated or licensed in the name of the Contractor in an amount not less than three million (\$3,000,000) dollars per occurrence for bodily injury, death and damage to property; and
 - (c) contractors' equipment insurance in an all risks form covering construction machinery and equipment used for the performance of the Services.

- 12.4 The Contractor will provide the City with evidence of the required insurance prior to the commencement of this Agreement. Such evidence will be in the form of a completed certificate of insurance acceptable to the City. The Contractor will, on request from the City, provide certified copies of all of the Contractor's insurance policies providing coverage relating to the Services, including without limitation any professional liability insurance policies. All required insurance will be endorsed to provide the City with thirty (30) days advance written notice of cancellation or material change restricting coverage. To the extent the City has an insurable interest, the builder's risk policy will have the City as first loss payee. The Contractor will be responsible for deductible amounts under the insurance policies. All of the Contractor's insurance policies will be primary and not require the sharing of any loss by the City or any insurer of the City.
- 12.5 The Contractor acknowledges that any requirement by the City as to the amount of coverage under any policy of insurance will not constitute a representation by the City that the amount required is adequate and the Contractor acknowledges and agrees that the Contractor is solely responsible for obtaining and maintaining policies of insurance in adequate amounts. The insurance policy coverage limits shall not be construed as relieving the Contractor from responsibility for any amounts which may exceed these limits, for which the Contractor may be legally liable.
- 12.6 The Contractor shall place and maintain, or cause any of its sub-contractors to place and maintain, such other insurance or amendments to the foregoing policies as the City may reasonably direct.
- 12.7 The Contractor hereby waives all rights of recourse against the City for loss or damage to the Contractor's property.

13. CITY RESPONSIBILITIES

- 13.1 The City will, in co-operation with the Contractor, make efforts to make available to the Contractor information, surveys, and reports which the City has in its files and records that relate to the Goods and Services. The Contractor will review any such material upon which the Contractor intends to rely and take reasonable steps to determine if that information is complete or accurate. The Contractor will assume all risks that the information is complete and accurate and the Contractor will advise the City in writing if in the Contractor's judgment the information is deficient or unreliable and undertake such new surveys and investigations as are necessary.
- 13.2 The City will in a timely manner make all decisions required under this Agreement, examine documents submitted by the Contractor and respond to all requests for approval made by the Contractor pursuant to this Agreement.
- 13.3 If the City observes or otherwise becomes aware of any fault or defect in the delivery of Goods or the provision of Services, it may notify the Contractor, but nothing in this Agreement will be interpreted as giving the City the obligation to inspect or review the Contractor's performance with regards to delivering Goods or the performance of the Services.

14. DEFICIENCIES

- 14.1 The City shall have a reasonable time to inspect and to accept the Goods and Services. The City may reject any Goods or Services not in accordance with this Agreement, whether due to damage resulting from improper packing, loading, unloading or otherwise. The City shall notify the Contractor of rejection of the Goods whereupon the Goods will be held subject to the disposition by the Contractor. Any costs or expenses incurred by the City as a result of the rejection of the Goods or Services are, immediately upon written demand by the City, payable by the Contractor, and may be set off against any payments owing by the City to the Contractor.
- 14.2 The City may hold back from payments otherwise due to the Contractor up to 150% of a reasonable estimate, as determined by the City, on account of deficient or defective Goods or Services. This holdback may be held, without interest, until replacement Goods are received or such deficiency or defect is remedied.

15. DEFAULT AND TERMINATION

- 15.1 In the event the Contractor does not deliver the Goods or perform the Services by the date specified in this Agreement, then:
- (a) the City reserves the right to terminate this Agreement, in whole or in part, and in the event of such termination no payment will be owing by the City on account of this Agreement and the Contractor will be liable for any and all expenses or loss resulting from such failure or delay and will return all monies paid by the City; or
 - (b) if the City does not terminate this Agreement for late delivery or performance, the City may deduct and setoff from any payments owing to the Contractor all additional costs the City reasonably incurs on account of the late delivery or performance.
- 15.2 The City may by written notice at any time cancel this Agreement with respect to Goods which, as of the date of cancellation, have not been shipped.
- 15.3 The City may at any time and for any reason by written notice to the Contractor terminate this Agreement before the completion of all the Goods and Services, such notice to be determined by the City at its sole discretion. Upon receipt of such notice, the Contractor will perform no further Goods and Services other than the work which is reasonably required to complete the Goods and Services. Despite any other provision of this Agreement, if the City terminates this Agreement before the completion of all the Goods and Services, the City will pay to the Contractor all amounts owing under this Agreement for Goods and Services provided by the Contractor up to and including the date of termination, plus reasonable termination costs in the amount as determined by the City in its sole discretion. Upon payment of such amounts no other or additional payment will be owed by the City to the Contractor, and, for certainty, no amount will be owing on account of lost profits relating to the portion of the Goods and Services not performed or other profit opportunities.
- 15.4 The City may terminate this Agreement for cause as follows:
- (a) If the Contractor is adjudged bankrupt, or makes a general assignment for the benefit of creditors because of its insolvency, or if a receiver is appointed because of its insolvency, the City may, without prejudice to any other right or remedy the City may have, terminate this Agreement by giving the Contractor or receiver or trustee in bankruptcy written notice; or

- (b) If the Contractor is in breach of any term or condition of this Agreement, and such breach is not remedied to the reasonable satisfaction of the City within 5 days after delivery of written notice from the City to the Contractor, then the City may, without prejudice to any other right or remedy the City may have, terminate this Agreement by giving the Contractor further written notice.

15.5 If the City terminates this Agreement as provided by Section 15.4 then the City may:

- (a) enter into contracts, as it in its sole discretion sees fit, with other persons to complete the Goods and Services;
- (b) withhold payment of any amount owing to the Contractor under this Agreement for the performance of the Goods and Services;
- (c) set-off the total cost of completing the Goods and Services incurred by the City against any amounts owing to the Contractor under this Agreement, and at the completion of the Goods and Services pay to the Contractor any balance remaining; and
- (d) if the total cost to complete the Goods and Services exceeds the amount owing to the Contractor, charge the Contractor the balance, which amount the Contractor will forthwith pay.

16. CURING DEFAULTS

16.1 If the Contractor is in default of any of its obligations under this Agreement, then the City may without terminating this Agreement, upon 5 days written notice to the Contractor, remedy the default and set-off all costs and expenses of such remedy against any amounts owing to the Contractor. Nothing in this Agreement will be interpreted or construed to mean that the City has any duty or obligation to remedy any default of the Contractor.

17. DISPUTE RESOLUTION

17.1 The parties will make reasonable efforts to resolve any dispute, claim, or controversy arising out of this Agreement or related to this Agreement (“Dispute”) using the dispute resolution procedures set out in this Section.

17.2 Negotiation: The parties will make reasonable efforts to resolve any Dispute by amicable negotiations and will provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate negotiations.

17.3 Mediation: If all or any portion of a Dispute cannot be resolved by good faith negotiations within 30 days, either party may by notice to the other party refer the matter to mediation. Within 7 days of delivery of the notice, the parties will mutually appoint a mediator. If the parties fail to agree on the appointment of the mediator, then either party may apply to the British Columbia International Commercial Arbitration Centre for appointment of a mediator. The parties will continue to negotiate in good faith to resolve the Dispute with the assistance of the mediator. The place of mediation will be Surrey, British Columbia. Each party will equally bear the costs of the mediator and other out-of-pocket costs, and each party will bear its own costs of participating in the mediation.

17.4 Litigation: If within 90 days of the request for mediation the Dispute is not settled, or if the mediator advises that there is no reasonable possibility of the parties reaching a negotiated resolution, then either party may without further notice commence litigation.

18. WCB AND OCCUPATIONAL HEALTH AND SAFETY

- 18.1 The Contractor agrees that it shall, at its own expense, procure and carry, or cause to be procured, carried and paid for, full Workers' Compensation Board coverage for itself and all workers, employees, servants and others engaged in the supply of the Goods and Services. The Contractor agrees that the City has the unfettered right to set off the amount of the unpaid premiums and assessments for the Workers' Compensation Board coverage against any monies owing by the City to the Contractor. The City will have the right to withhold payment under this Agreement until the Workers' Compensation Board premiums, assessments or penalties in respect of the Goods and Services have been paid in full.
- 18.2 The Contractor will provide the City with the Contractor's Workers' Compensation Board registration number and a letter from the Workers' Compensation Board confirming that the Contractor is registered in good standing with the Workers' Compensation Board and that all assessments have been paid to the date thereof prior to the City having any obligations to pay monies under this Agreement.
- 18.3 The Contractor agrees that it is the prime contractor for the Goods and Services as defined in the *Workers Compensation Act, R.S.B.C. 2019, c.1*, as amended. The Contractor will have a safety program in place that meets the requirements of the Workers' Compensation Board Occupational Health and Safety Regulation and the *Workers Compensation Act*. As prime contractor, the Contractor will be responsible for appointing a qualified coordinator for insuring the health and safety activities for the location of the Goods and Services. That person will be the person so identified in this Agreement, and the Contractor will advise the City immediately in writing if the name or contact number of the qualified coordinator changes.
- 18.4 Without limiting the generality of any other indemnities granted by the Contractor in this Agreement, the Contractor shall indemnify and save harmless the Indemnitees from and against all claims, demands, causes of action, suits, losses, damages, costs, liabilities, expenses, judgements, penalties and proceedings (including all actual legal costs) which any of the Indemnitees incur, suffer or are put to arising out of or in any way related to unpaid Workers' Compensation Board assessments owing from any person or corporation engaged in the performance of this Agreement or arising out of or in any way related to the failure to observe safety rules, regulations and practices of the Workers' Compensation Board, including penalties levied by the Workers' Compensation Board.
- 18.5 The Contractor will ensure compliance with and conform to all health and safety laws, by-laws or regulations of the Province of British Columbia, including without limitation the *Workers Compensations Act* and Regulations pursuant thereto.
- 18.6 The City may, on twenty-four (24) hours written notice to the Contractor, install devices or rectify any conditions creating an immediate hazard existing that would be likely to result in injury to any person. However, in no case will the City be responsible to ascertaining or discovering, through inspections or review of the operations of the Contractor or otherwise, any deficiency or immediate hazard.
- 18.7 The Contractor understands and undertakes to comply with all Workers' Compensation Board Occupational Health and Safety Regulations for hazardous materials and substances, and in particular with the "Workplace Hazardous Materials Information System (WHMIS)"

Regulations. All "Material Safety Data Sheets (MSDS)" shall be shipped along with the Goods and any future MSDS updates will be forwarded.

19. BUSINESS LICENSE

- 19.1 The Contractor will obtain and maintain throughout the term of this Agreement a valid City of Surrey business license.

20. GENERAL PROVISIONS FOR GOODS

- 20.1 Documentation for shipments of Goods from outside Canada shall be provided by a Contractor by airmail and shall include all documents as required by law or customary practice. All packages shall be marked as follows:

“Upon arrival, please contact customs broker:
Livingston International Inc.
Telephone: 604-685-3555
Fax: 604-605-8231
Email: cst19@livingstonintl.com”

- 20.2 If this Agreement pertains to the fabrication, assembly or other processing of the Goods, representatives of the City shall be permitted free access at all reasonable times for the purpose of inspection, testing or obtaining information as to the progress of the fabrication, assembly or processing.
- 20.3 The City may require that shop drawings be submitted by the Contractor for review prior to the delivery of the Goods. The City may require that a qualified registered professional engineer stamp and approve a shop drawing prior to submission. Any review of shop drawings by the City will not relieve the Contractor from its obligation to deliver Goods in full compliance with all requirements of this Agreement.

21. COMPLIANCE

- 21.1 The Contractor will provide the Goods and Services in full compliance with all applicable laws, building codes and regulations.
- 21.2 The Contractor will, as a qualified and experienced practitioner, interpret applicable codes, laws and regulations applicable to the performance of the Services. If an authority having jurisdiction imposes an interpretation which the Contractor could not reasonably have verified or foreseen prior to entering into this Agreement, then the City will pay the additional costs, if any, of making alterations so as to conform to the required interpretation.
- 21.3 The Contractor shall comply with all applicable policies, procedures and instructions provided by the City

22. JURISDICTION OF COUNCIL AND NON-APPROPRIATION

- 22.1 Nothing in this Agreement limits or abrogates, or will be deemed to limit or abrogate, the jurisdiction of the Council of the City in the exercise of its powers, rights or obligations under any public or private statute, regulation or by-law or other enactment.
- 22.2 The Contractor recognizes and agrees that the City cannot make financial commitments beyond the City's current fiscal year. The City will annually make bonafide requests for appropriation of sufficient funds to cover all payments covered by this Agreement. If City Council does not appropriate funds, or appropriates insufficient funds, the City will notify the Contractor of its intention to terminate or reduce the services so affected within 30 days after the non-appropriation becomes final. Such termination shall take effect 30 days from the date of notification, shall not constitute an event of default and shall relieve the City, its officers and employees, from any responsibility or liability for the payment of any further amounts under this Agreement.

23. WAIVER

- 23.1 Any failure of the City at any time or from time to time to enforce or require the strict keeping or performance of any of the terms and conditions contained in this Agreement shall not constitute a waiver of the terms and conditions and shall not affect or impair the terms or conditions in any way or the City's right at any time to avail itself of any remedies as the City may have for any breach of the terms and conditions.

24. APPLICABLE LAW AND CITY POLICIES

- 24.1 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia. The City and the Contractor accept the jurisdiction of the courts of British Columbia and agree that any action under this Agreement shall be brought in such courts.
- 24.2 The Contractor shall comply with all applicable policies, procedures and instructions provided by the City.

25. NOTICES

- 25.1 Any notice, report or other document that either party may be required or may wish to give to the other should be in writing, unless otherwise expressly provided for, and will be deemed to be validly given to and received by the addressee:
- (a) by hand, on delivery;
 - (b) by facsimile, on transmission; or
 - (c) by mail, five calendar days after posting.
- 25.2 The addresses for delivery will be as shown in the Quotation. In addition, the City may give notice to the Contractor by email at the Contractor's email address as shown in the Quotation, which email will be deemed to be validly given and received by the Contractor on transmission. The Contractor may not give notice to the City by email.

26. MERGER AND SURVIVAL

26.1 The representations, agreements, covenants and obligations set out in this Agreement shall survive the delivery of the Goods and performance of the Services and payment of the Fees and Disbursements.

27. ENTIRE AGREEMENT

27.1 This Agreement, including the Schedules and any other documents expressly included by reference in this Agreement, contains the entire agreement of the parties regarding the provision of the Goods and Services, and no understandings or agreements, oral or otherwise, exist between the parties except as expressly set out in this Agreement. This Agreement supersedes and cancels all previous agreements between the parties relating to the Goods and Services.

27.2 In the event that the Contractor issues an invoice, packing slip, sales receipt, or any like document to the City, the City accepts the document on the express condition that any terms and conditions in it which constitute terms and conditions which are in addition to or which establish conflicting terms and conditions to those set out in this Agreement are expressly rejected by the City.

28. SIGNATURE

28.1 This Agreement shall be signed by a person authorized to sign on behalf of the Contractor.

28.2 This Agreement may be executed in or one or more counterparts all of which when taken together will constitute one and the same Agreement, and one or more of the counterparts may be delivered by fax transmission or as a PDF file.

29. ENUREMENT

29.1 This Agreement shall enure to the benefit of and be binding upon the respective successors and permitted assigns of the City and the Contractor.

IN WITNESS WHEREOF the parties hereto have executed the Agreement on the day and year first above written.

CITY OF SURREY

by its authorized signatory:

<<NAME>>
<<Job Title>>

<<NAME OF CONTRACTOR>>
by its authorized signatory:

<<NAME>>
<<Job Title>>

SCHEDULE A – SPECIFICATIONS OF GOODS AND SCOPE OF SERVICES

1. SPECIFICATIONS OF GOODS AND SCOPE OF SERVICES

1.1 Description of Services

The City intends for the removal and replacement of existing pedestrian push button signs and installation of new signs at all intersections in Surrey and at shared intersections with neighbouring municipalities where push buttons are present. There are approximately 2,682 new pedestrian push button signs and approximately 321 existing signs for replacement.

The new signs are to be mounted on signal poles or pedestals by a strapping, bracket, and buckle mounting system similar to the system as generally shown in Schedule A-1. The existing signs to be removed and replaced are to be screwed to poles or pedestals.

1.2 Goods

The pedestrian push button signs will be supplied by the City. The Contractor shall pick up the signs at the City Operations Centre and provide storage for the Goods during the installation process.

The Contractor shall provide all other Goods and materials necessary to complete the Services. Any strapping, brackets, buckles, screws, or other goods required to mount the signs onto the poles must be rust and corrosion resistant and made of stainless steel. Strapping must be 3/4" width. Colour of strapping to be used will depend on the colour of the poles or pedestals. The Contractor must install black mounting hardware in the City Centre where the poles or pedestals are Anthracite Grey and install silver mounting hardware at all other locations. Band-It™ strapping, bracket, and buckle materials are acceptable or equivalent materials upon request in accordance with Section 14.

1.3 Specifications

The Services are to be completed as per the mounting hardware manufacturer specifications with installation in accordance with section 1.5 and as accepted by the City.

1.4 City Road and Right-of-Way Permit

The Contractor must ensure that pedestrians can access any sidewalks, walkways, or crosswalks in and around their work zones while the Contractor is completing the Services.

The Contractor must stage and park their vehicles and/or equipment in authorized areas which do not impede or obstruct the flow of traffic including vehicles, pedestrians and cyclists.

The Contractor must apply for a City Road and Right-of-Way permit ("CCRP") and receive authorization by the City prior to working on the roadway.

1.5 Pedestrian Push Button Sign Installation

The Contractor shall furnish all necessary labour, materials, supplies, and transportation necessary to carry out the pedestrian push button sign installations on signal poles and pedestals, performing the services in accordance with this RFQ.

.1 New Sign Installation

For each new pedestrian push button sign to be installed, the Contractor shall:

- (a) Drill two (2) 1/4" diameter holes in the center of the signs for mounting screws at the following locations:
 - i. 1 cm from the top of each sign; and
 - ii. 6.5 cm from the bottom of each sign;
- (b) Attach stainless steel mounting hardware to the signs;
- (c) Mount signs to signal poles or pedestals providing one (1) inch clearance from the pushbuttons to the edge of the sign and by applying the tension specified by the Manufacturer to ensure the strapping has a tight fit around the pole; and
- (d) Inspect all screws, brackets, banding or other mounting hardware.

.2 Existing Sign Replacement

For each existing pedestrian push button sign to be replaced, the Contractor shall:

- (a) Drill holes in the new signs to match the location of the holes in the existing signs; and
- (b) Mount signs to signal poles or pedestals and ensure there are no gaps between the screw, sign, and pole.

1.6 Intersection Locations

The Intersection locations where pedestrian push button signs must be installed are outlined in Schedule A-2 – Intersection Locations & Sign Quantities.

1.7 Reporting

The Contractor is to maintain a “**Bi-Weekly Progress Report**” showing as a minimum, the following information:

- (a) Completion date

- (b) Intersection location corresponding to the location number stated in Schedule A-2; and

- (c) The Contractor must take photos of the newly installed or replaced signs and submit the photos to the City with the Bi-Weekly Progress Reports. Photos of each sign must include, but not limited to:
 - i. Front facing photo(s) of the entire sign and brackets and mounting hardware attached to sign;
 - ii. Side facing photo(s) of the entire sign and brackets and mounting hardware attached to the sign and to the pole;
 - iii. Photo(s) of the banding and mounting hardware around the pole; and
 - iv. Site photo(s) showing all newly installed signs including the street name signs in the photos.

By 3:00 p.m. of the following day after fourteen (14) days from the start date of the project and every subsequent fourteen (14) days thereafter, a copy of the “**Bi-Weekly Progress Report**” is to be sent to the City, via email and all original photos uploaded to the City’s Web File Sharing system.

-End of Page-

SCHEDULE A-1 – PEDESTRIAN PUSH BUTTON SIGNS MOUNTING SYSTEM

The sign mounting system to be similar as shown in the following photos.



SCHEDULE A-2 – INTERSECTION LOCATIONS & SIGN QUANTITIES

Legend

Includes Neighbouring Municipality

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
1	100 Avenue & 128 Street	8	0
2	100 Avenue & 132 Street	8	0
3	100 Avenue & 138 Street	6	0
4	100 Avenue & 140 Street	8	0
5	100 Avenue & 144 Street	6	0
6	100 Avenue & 148 Street	8	0
7	100 Avenue & 150 Street	6	0
8	100 Avenue & 151 Street	2	0
9	100 Avenue & 152 Street	8	0
10	100 Avenue & 153 Street	2	0
11	100 Avenue & 154 Street	8	0
12	100 Avenue & 156 Street	8	0
13	100 Avenue & 160 Street	6	0
14	100 Avenue & Green Timbers Access	6	0
15	100 Avenue & Whalley Boulevard	8	0
16	101 Avenue & 150 Street	6	0
17	101 Avenue & 152 Street	8	0
18	101A Avenue & 160 Street	6	0
19	102 Avenue & 128 Street	8	0
20	102 Avenue & 140 Street	4	0
21	102 Avenue & City Parkway	6	0
22	102 Avenue & University Drive	8	0
23	102 Avenue & Whalley Boulevard	8	0
24	102A Avenue & 150 Street	8	0
25	102A Avenue & 152 Street	8	0
26	102A Avenue & 154 Street	8	0
27	102A Avenue & Whalley Blvd	6	0
28	103 Avenue & 160 Street	6	0
29	103 Avenue & University Drive	8	0
30	103A Avenue & Grace Road	8	0
31	103A Avenue & Scott Road	8	0
32	104 Avenue & 128 Street	8	0
33	104 Avenue & 13000 Block	4	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
34	104 Avenue & 132 Street	8	0
35	104 Avenue & 140 Street	8	0
36	104 Avenue & 142 Street	6	0
37	104 Avenue & 144 Street	8	0
38	104 Avenue & 146 Street	4	0
39	104 Avenue & 148 Street	8	0
40	104 Avenue & 150 Street	8	0
41	104 Avenue & 152 Street	8	0
42	104 Avenue & 154 Street	0	8
43	104 Avenue & 156 Street	8	0
44	104 Avenue & 157 Street	6	0
45	104 Avenue & 168 Street	8	0
46	104 Avenue & City Parkway	6	0
47	104 Avenue & Old Yale Road	8	0
48	104 Avenue & University Drive	8	0
49	104 Avenue & Whalley Boulevard	8	0
50	105 Avenue & 132 Street	4	0
51	105 Avenue & 140 Street	8	0
52	105 Avenue & 150 Street	8	0
53	105 Avenue & 152 Street	5	3
54	105 Avenue & 154 Street	4	0
55	105 Avenue & 156 Street	6	0
56	105A Avenue & University Drive	8	0
57	105A Avenue & Whalley Boulevard	8	0
58	106 Avenue & 132 Street	4	0
59	108 Avenue & 132 Street	8	0
60	108 Avenue & 139 Street	2	0
61	108 Avenue & 140 Street	8	0
62	108 Avenue & 142 Street	8	0
63	108 Avenue & 144 Street	8	0
64	108 Avenue & 146 Street	2	0
65	108 Avenue & 148 Street	8	0
66	108 Avenue & 150 Street	4	0
67	108 Avenue & 160 Street	8	0
68	108 Avenue & 162 Street	4	0
69	108 Avenue & City Parkway	8	0
70	108 Avenue & Oriole Drive	6	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
71	108 Avenue & University Drive	8	0
72	108 Avenue & Whalley Boulevard	8	0
73	110 Avenue & 126A Street	8	0
74	110 Avenue & Scott Road	8	0
75	112B Avenue & Bridgeview Drive	8	0
76	115 Avenue & Bridgeview Drive	8	0
77	14 Avenue & 160 Street	8	0
78	152 Street & 152 Street Fg	4	0
79	16 Avenue & 132 Street	4	0
80	16 Avenue & 136 Street	8	0
81	16 Avenue & 140 Street	1	7
82	16 Avenue & 142 Street	0	2
83	16 Avenue & 144 Street	3	1
84	16 Avenue & 146 Street	0	2
85	16 Avenue & 148 Street	3	5
86	16 Avenue & 152 Street	4	4
87	16 Avenue & 154 Street	0	8
88	16 Avenue & 156 Street	0	8
89	16 Avenue & 158 Street	0	2
90	16 Avenue & 160 Street	6	2
91	16 Avenue & 168 Street	8	0
92	16 Avenue & 184 Street	8	0
93	16 Avenue & 192 Street	4	0
94	16 Avenue & Foster Street	0	4
95	16 Avenue & George Street	4	0
96	16 Avenue & Martin Drive	3	5
97	17 Avenue & 148 Street	4	0
98	17 Avenue & 152 Street	1	7
99	17A Avenue & 152 Street	4	0
100	18 Avenue & 152 Street	8	0
101	18A Avenue & 148 Street	4	0
102	19 Avenue & 152 Street	1	3
103	20 Avenue & 128 Street	8	0
104	20 Avenue & 140 Street	8	0
105	20 Avenue & 148 Street	3	5
106	20 Avenue & 152 Street	1	7
107	20 Avenue & 154 Street	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
108	20 Avenue & 156 Street	8	0
109	22 Avenue & 152 Street	4	0
110	24 Avenue & 128 Street	8	0
111	24 Avenue & 140 Street	4	4
112	24 Avenue & 148 Street	2	6
113	24 Avenue & 152 Street	8	0
114	24 Avenue & 154 Street	6	0
115	24 Avenue & 156 Street	8	0
116	24 Avenue & 160 Street	8	0
117	24 Avenue & 161 Street	4	0
118	24 Avenue & 161A Street	8	0
119	24 Avenue & 164 Street	8	0
120	24 Avenue & 168 Street	8	0
121	24 Avenue & 192 Street	8	0
122	24 Avenue & Croydon Drive	8	0
123	25 Avenue & 168 Street	8	0
124	26 Avenue & 152 Street	4	0
125	26 Avenue & 160 Street	8	0
126	26 Avenue & 168 Street	4	0
127	28 Avenue & 148 Street	0	8
128	28 Avenue & 160 Street	8	0
129	28 Avenue & 192 Street	8	0
130	30 Avenue & 160 Street	8	0
131	32 Avenue & 154 Street	8	0
132	32 Avenue & 156A Street	8	0
133	32 Avenue & 160 Street	8	0
134	32 Avenue & 164 Street	8	0
135	32 Avenue & 168 Street	8	0
136	32 Avenue & 184 Street	8	0
137	32 Avenue & 192 Street	8	0
138	32 Avenue & 32 Avenue Diversion	3	0
139	32 Avenue & Garden of Gethsemani	8	0
140	32 Avenue Diversion & 152 Street	8	0
141	34 Avenue & 152 Street	8	0
142	36 Avenue & 152 Street	8	0
143	36 Avenue & 192 Street	8	0
144	54 Avenue & 192 Street	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
145	54A Avenue & 152 Street	8	0
146	56 Avenue & 196 Street	8	0
147	58 Avenue & 144 Street	8	0
148	60 Avenue & 128 Street	8	0
149	60 Avenue & 144 Street	8	0
150	60 Avenue & 152 Street	4	4
151	60 Avenue & 168 Street	8	0
152	60 Avenue & 172 Street	8	0
153	60 Avenue & 177B Street	8	0
154	60 Avenue & 180 Street	2	6
155	60 Avenue & 184 Street	0	8
156	60 Avenue & 188 Street	1	7
157	60 Avenue & 192 Street	4	4
158	60 Avenue & 196 Street	0	8
159	61 Avenue & 168 Street	4	0
160	62 Avenue & 120 Street	4	0
161	62 Avenue & 128 Street	4	0
162	63 Avenue & 168 Street	8	0
163	64 Avenue & 120 Street	8	0
164	64 Avenue & 124 Street	8	0
165	64 Avenue & 126 Street	8	0
166	64 Avenue & 128 Street	8	0
167	64 Avenue & 132 Street	8	0
168	64 Avenue & 13300 Block	2	0
169	64 Avenue & 134 Street	8	0
170	64 Avenue & 140 Street	8	0
171	64 Avenue & 142 Street	8	0
172	64 Avenue & 144 Street	8	0
173	64 Avenue & 148 Street	8	0
174	64 Avenue & 152 Street	2	6
175	64 Avenue & 16500 Block	2	0
176	64 Avenue & 166 Street	8	0
177	64 Avenue & 168 Street	8	0
178	64 Avenue & 17000 Block	2	0
179	64 Avenue & 172 Street	8	0
180	64 Avenue & 177B Street	8	0
181	64 Avenue & 180 Street	2	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
182	64 Avenue & 184 Street	9	0
183	64 Avenue & 186 Street	4	0
184	64 Avenue & 188 Street	8	0
185	64 Avenue & 190 Street	4	0
186	64 Avenue & 194 Street	6	0
187	64 Avenue & 196 Street	8	0
188	65 Avenue & 184 Street	8	0
189	66 Avenue & 120 Street	2	0
190	66 Avenue & 128 Street	8	0
191	66 Avenue & 148 Street	6	0
192	66A Avenue & 152 Street	8	0
193	67A Avenue & 128 Street	8	0
194	68 Avenue & 120 Street	4	0
195	68 Avenue & 124 Street	8	0
196	68 Avenue & 126 Street	8	0
197	68 Avenue & 128 Street	8	0
198	68 Avenue & 132 Street	8	0
199	68 Avenue & 137A Street	0	8
200	68 Avenue & 148 Street	8	0
201	68 Avenue & 152 Street	9	0
202	68 Avenue & 184 Street	8	0
203	68 Avenue & 192 Street	8	0
204	69 Avenue & 192 Street	4	0
205	70 Avenue & 120 Street	8	0
206	70 Avenue & 138 Street	8	0
207	70 Avenue & 188 Street	4	0
208	70 Avenue & 192 Street	8	0
209	70A Avenue & 144 Street	4	0
210	70B Avenue & 128 Street	4	0
211	70B Avenue & 132 Street	4	0
212	71 Avenue & 138 Street	2	0
213	72 Avenue & 120 Street	8	0
214	72 Avenue & 121 Street	8	0
215	72 Avenue & 122 Street	2	6
216	72 Avenue & 124 Street	8	0
217	72 Avenue & 126 Street	6	0
218	72 Avenue & 128 Street	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
219	72 Avenue & 130 Street	8	0
220	72 Avenue & 132 Street	8	0
221	72 Avenue & 134 Street	8	0
222	72 Avenue & 137 Street	8	0
223	72 Avenue & 138 Street	0	8
224	72 Avenue & 140 Street	8	0
225	72 Avenue & 142 Street	4	0
226	72 Avenue & 144 Street	8	0
227	72 Avenue & 148 Street	8	0
228	72 Avenue & 150 Street	6	0
229	72 Avenue & 152 Street	8	0
230	72 Avenue & 184 Street	7	0
231	72 Avenue & 192 Street	8	0
232	72 Avenue & 194A Street	8	0
233	72 Avenue & 196 Street	8	0
234	73 Avenue & 184 Street	8	0
235	74 Avenue & 120 Street	8	0
236	74 Avenue & 128 Street	0	8
237	74 Avenue & 137 Street	8	0
238	74 Avenue & 138 Street	2	6
239	74 Avenue & 140 Street	4	0
240	75 Avenue & 121A Street	8	0
241	75 Avenue & 124 Street	8	0
242	75A Avenue & 120 Street	8	0
243	76 Avenue & 128 Street	8	0
244	76 Avenue & 132 Street	8	0
245	76 Avenue & 135 Street	4	0
246	76 Avenue & 144 Street	6	0
247	76 Avenue & 152 Street	6	0
248	76A Avenue & 120 Street	2	0
249	77 Avenue & 132 Street	3	0
250	77 Avenue & 140 Street	8	0
251	78A Avenue & 140 Street	2	0
252	80 Avenue & 120 Street	8	0
253	80 Avenue & 120A Street	8	0
254	80 Avenue & 124 Street	8	0
255	80 Avenue & 128 Street	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
256	80 Avenue & 130 Street	8	0
257	80 Avenue & 132 Street	8	0
258	80 Avenue & 168 Street	6	0
259	80 Avenue & 192 Street	8	0
260	80 Avenue & Mall Access	6	0
261	80 Avenue & Serpentine Greenway	2	0
262	8000 Block & 152 Street	6	0
263	8100 Block & 120 Street	2	0
264	82 Avenue & 120 Street	8	0
265	82 Avenue & 124 Street	8	0
266	82 Avenue & 128 Street	5	0
267	82 Avenue & 152 Street	1	3
268	82A Avenue & 144 Street	4	0
269	84 Avenue & 120 Street	8	0
270	84 Avenue & 128 Street	5	3
271	84 Avenue & 132 Street	8	0
272	84 Avenue & 140 Street	8	0
273	84 Avenue & 142 Street	2	0
274	84 Avenue & 144 Street	8	0
275	84 Avenue & 146 Street	8	0
276	84 Avenue & 148 Street	8	0
277	84 Avenue & 152 Street	6	2
278	84 Avenue & 156 Street	0	8
279	84 Avenue & 158 Street	8	0
280	84 Avenue & 160 Street	4	4
281	84 Avenue & 168 Street	8	0
282	85 Avenue & Venture Way	8	0
283	86 Avenue & 120 Street	4	0
284	86 Avenue & 128 Street	6	0
285	86 Avenue & 152 Street	8	0
286	86A Avenue & 140 Street	4	0
287	88 Avenue & 124 Street	8	0
288	88 Avenue & 128 Street	8	0
289	88 Avenue & 130 Street	2	0
290	88 Avenue & 132 Street	8	0
291	88 Avenue & 133A Street	4	0
292	88 Avenue & 140 Street	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
293	88 Avenue & 142A Street	2	0
294	88 Avenue & 144 Street	8	0
295	88 Avenue & 146 Street	2	0
296	88 Avenue & 148 Street	8	0
297	88 Avenue & 152 Street	8	0
298	88 Avenue & 153 Street	2	0
299	88 Avenue & 156 Street	0	8
300	88 Avenue & 160 Street	0	8
301	88 Avenue & 161 Street	8	0
302	88 Avenue & 162 Street	8	0
303	88 Avenue & 168 Street	0	8
304	88 Avenue & Bear Crk Park Access	6	0
305	88 Avenue & Mall Access	4	0
306	90 Avenue & 120 Street	8	0
307	90 Avenue & 132 Street	8	0
308	91 Avenue & 152 Street	8	0
309	91 Avenue & 160 Street	0	4
310	92 Avenue & 120 Street	8	0
311	92 Avenue & 128 Street	8	0
312	92 Avenue & 132 Street	8	0
313	92 Avenue & 140 Street	0	8
314	92 Avenue & 152 Street	8	0
315	92 Avenue & 156 Street	1	7
316	92 Avenue & 160 Street	0	8
317	93A Avenue & 120 Street	4	0
318	93A Avenue & 140 Street	0	2
319	94 Avenue & 192 Street	8	0
320	95 Avenue & 152 Street	2	0
321	96 Avenue & 116 Street	8	0
322	96 Avenue & 120 Street	8	0
323	96 Avenue & 122 Street	4	0
324	96 Avenue & 123A Street	6	0
325	96 Avenue & 128 Street	8	0
326	96 Avenue & 132 Street	8	0
327	96 Avenue & 134 Street	8	0
328	96 Avenue & 137 Street	8	0
329	96 Avenue & 137A Street	4	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
330	96 Avenue & 138 Street	6	0
331	96 Avenue & 140 Street	8	0
332	96 Avenue & 148 Street	8	0
333	96 Avenue & 150 Street	4	0
334	96 Avenue & 152 Street	8	0
335	96 Avenue & 156 Street	8	0
336	96 Avenue & 160 Street	8	0
337	96 Avenue & 161 Street	4	0
338	96 Avenue & 162A Street	8	0
339	96 Avenue & 168 Street	8	0
340	96 Avenue & 172 Street	8	0
341	96 Avenue & 190 Street	8	0
342	96 Avenue & 192 Street	8	0
343	96 Avenue & Green Timbers Way	4	0
344	96 Avenue & Prince Charles Blvd	6	0
345	98 Avenue & 132 Street	8	0
346	98 Avenue & 152 Street	2	0
347	98 Avenue & 160 Street	6	0
348	99 Avenue & 120 Street	6	0
349	99 Avenue & 152 Street	2	0
350	Boundary Park Gate & 120 Street	8	0
351	Colebrook Road & 152 Street Fg	2	0
352	Croydon Drive & 160 Street	6	0
353	Croydon Drive & Mall Access	4	0
354	Fraser Highway & 140 Street	8	0
355	Fraser Highway & 144 Street	2	0
356	Fraser Highway & 148 Street	8	0
357	Fraser Highway & 150 Street	4	0
358	Fraser Highway & 152 Street	6	2
359	Fraser Highway & 156 Street	0	8
360	Fraser Highway & 159 Street	0	8
361	Fraser Highway & 160 Street	8	0
362	Fraser Highway & 164 Street	0	8
363	Fraser Highway & 166 Street	8	0
364	Fraser Highway & 168 Street	8	0
365	Fraser Highway & 182 Street	2	0
366	Fraser Highway & 184 Street	7	1

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
367	Fraser Highway & 18600 Block	2	0
368	Fraser Highway & 188 Street	8	0
369	Fraser Highway & 194 Street	4	0
370	Fraser Highway & 64 Avenue	8	0
371	Fraser Highway & 68 Avenue	8	0
372	Fraser Highway & 84 Avenue	4	0
373	Fraser Highway & 88 Avenue	0	8
374	Fraser Highway & 96 Avenue	8	0
375	Fraser Highway & Fleetwood Way	0	8
376	Fraser Highway & George Junction	6	0
377	Fraser Highway & King Creek	2	0
378	Fraser Highway & Whalley Blvd	4	0
379	Green Timbers Way & 140 Street	8	0
380	Green Timbers Way & Public Acces	4	0
381	Green Timbers Way & Staff Access	2	0
382	Grosvenor Road & Hansen Road	8	0
383	Huntley Avenue & 132 Street	2	0
384	King George Blvd & 100 Avenue	8	0
385	King George Blvd & 102 Avenue	8	0
386	King George Blvd & 103 Avenue	4	0
387	King George Blvd & 104 Avenue	8	0
388	King George Blvd & 105 Avenue	2	0
389	King George Blvd & 105A Avenue	8	0
390	King George Blvd & 106A Avenue	6	0
391	King George Blvd & 107A Avenue	2	0
392	King George Blvd & 108 Avenue	8	0
393	King George Blvd & 128 Street	8	0
394	King George Blvd & 132 Street	4	0
395	King George Blvd & 148 Street	8	0
396	King George Blvd & 152 Street	8	0
397	King George Blvd & 156 Street	8	0
398	King George Blvd & 16 Avenue	8	0
399	King George Blvd & 160 Street	8	0
400	King George Blvd & 20 Avenue	6	0
401	King George Blvd & 24 Avenue	8	0
402	King George Blvd & 26 Avenue	8	0
403	King George Blvd & 28 Avenue	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
404	King George Blvd & 32 Avenue Div	8	0
405	King George Blvd & 34 Avenue	8	0
406	King George Blvd & 58 Avenue	4	0
407	King George Blvd & 60 Avenue	8	0
408	King George Blvd & 62 Avenue	8	0
409	King George Blvd & 64 Avenue	8	0
410	King George Blvd & 6600 Block	2	0
411	King George Blvd & 68 Avenue	8	0
412	King George Blvd & 70 Avenue	8	0
413	King George Blvd & 72 Avenue	8	0
414	King George Blvd & 74 Avenue	4	0
415	King George Blvd & 76 Avenue	8	0
416	King George Blvd & 78 Avenue	6	0
417	King George Blvd & 80 Avenue	9	0
418	King George Blvd & 8200 Block	2	0
419	King George Blvd & 84 Avenue	8	0
420	King George Blvd & 88 Avenue	8	0
421	King George Blvd & 92 Avenue	8	0
422	King George Blvd & 94A Avenue	6	0
423	King George Blvd & 96 Avenue	8	0
424	King George Blvd & 98A Avenue	8	0
425	King George Blvd & Crescent Road	6	0
426	King George Blvd & Fraser Hwy	8	0
427	King George Blvd & Holland Cmns	4	0
428	King George Blvd & Mall Access	6	0
429	King George Blvd & University Dr	4	0
430	Mall Access & 152 Street	1	7
431	Mall Access & 160 Street	8	0
432	Nordel Way & 120 Street	2	6
433	Nordel Way & Mall Access	4	0
434	Old Yale Road & 124 Street	8	0
435	Old Yale Road & 132 Street	8	0
436	Old Yale Road & Mall Access	4	0
437	Old Yale Road & University Drive	6	0
438	Panorama Drive & 152 Street	4	4
439	Prince Charles Blvd & 128 Street	6	0
440	Scott Road & Old Yale Road	8	0

INTERSECTION NUMBER	INTERSECTION LOCATION	SIGN QUANTITY	
		New	Replacement
441	Scott Road & Tannery Road	6	0
442	Sitka Drive & 152 Street	6	0
443	Southmere Crescent & Martin Dr	0	8
444	Surrey Central Transit Exchange	2	0
445	University Drive & Mall Entrance	6	0
446	Whalley Blvd & Skytrain Access	8	0
447	83A Avenue & 140 Street	8	0
448	7100 Block (Mall Access) and 120 St	8	0

-End of Page-



SCHEDULE B – QUOTATION

RFQ Title: **Pedestrian Push Button Sign Installation**

RFQ No: 1220-040-2024-014

CONTRACTOR

Legal Name: _____

Contact Person and Title: _____

Business Address: _____

Business Telephone: _____

Business Fax: _____

Business E-Mail Address: _____

CITY OF SURREY

City Representative: Sunny Kaila, Manager, Procurement Services

E-mail for PDF Files: purchasing@surrey.ca

1. If this Quotation is accepted by the City, a contract will be created as described in:
 - (a) the Agreement;
 - (b) the RFQ; and
 - (c) other terms, if any, that are agreed to by the parties in writing.

2. Capitalized terms used and not defined in this Quotation will have the meanings given to them in the RFQ. Except as specifically modified by this Quotation, all terms, conditions, representations, warranties and covenants as set out in the RFQ will remain in full force and effect.

3. I/We have reviewed the RFQ Attachment 1 – Agreement – Goods and Services. If requested by the City, I/we would be prepared to enter into that Agreement, amended by the following departures (list, if any):

Section	Requested Departure(s)
_____	_____
_____	_____

Please State Reason for the Departure(s):

4. The City requires that the successful Contractor have the following in place **before providing the Goods and Services**:
- (a) Workers' Compensation Board coverage in good standing and further, if an "Owner Operator" is involved, personal operator protection (P.O.P.) will be provided, Workers' Compensation Registration Number _____;
 - (b) Prime Contractor qualified coordinator is Name: _____ and Contact Number: _____;
 - (c) Insurance coverage for the amounts required in the proposed Agreement as a minimum, naming the City as additional insured and generally in compliance with the City's sample insurance certificate form available on the City's Website at www.surrey.ca search [Standard Certificate of Insurance](#);
 - (d) City of Surrey or Intermunicipal Business License: Number _____;
 - (e) If the Contractor's Goods and Services are subject to GST, the Contractor's GST Number is _____; and
 - (f) If the Contractor is a company, the company name indicated above is registered with the Registrar of Companies in the Province of British Columbia, Canada, Incorporation Number _____.

As of the date of this Quotation, we advise that we have the ability to meet all of the above requirements **except as follows** (list, if any):

Requested Departure(s):

Please State Reason for the Departure(s):

5. The Contractor acknowledges that the departures it has requested in Sections 3 and 4 of this Quotation will not form part of the Agreement unless and until the City agrees to them in writing by initialing or otherwise specifically consenting in writing to be bound by any of them.

Changes and Additions to Specifications:

6. In addition to the warranties provided in the Agreement, this Quotation includes the following warranties:

7. I/We have reviewed the RFQ Attachment 1, Schedule A – Specifications of Goods and Scope of Services. If requested by the City, I/we would be prepared to meet those requirements, amended by the following departures and additions (list, if any):

Requested Departure(s)

Please State Reason for the Departure(s):

Fees and Payments

8. The Contractor offers to supply to the City of Surrey the Goods and Services for the prices plus applicable taxes as follows:

Item #	Item Name	Unit	Estimated Number of Units	Unit Price (\$)	Total Amount
1.	Install new pedestrian push button sign	Each	2,682		
2.	Replace existing pedestrian push button sign	Each	321		
Note: all overhead costs including; labour, buffer truck, traffic control, equipment and goods, etc are to be included in the above amounts. Currency: Canadian (CAD)				Subtotal:	
				GST (5%):	
				PST (7%) as applicable:	
				QUOTATION PRICE:	

The Goods identified in this RFQ represent the City's preferred requirements as of the date of this RFQ and are subject to change. Quantities ordered will be based on approved budgets and operational needs and may increase or decrease at the City's sole discretion. The Contractor shall make no claim for anticipated profits, for loss of profit, for damages, or for any extra payment whatsoever, except as provided for herein, because of any difference between the amount of Goods actually supplied and the quantities stated.

Time Schedule:

9. Contractors should provide an estimated schedule, with major item descriptions and times indicating a commitment to provide the Goods and perform the Services within the time specified (use the spaces provided and/or attach additional pages, if necessary).

MILESTONE DATES _____

ACTIVITY	SCHEDULE IN _____									
	1	2	3	4	5	6	7	8	9	10

Experience, Reputation and Resources:

10. Contractor's relevant experience and qualifications in delivering Goods and Services similar to those required by the Agreement (use the spaces provided and/or attach additional pages, if necessary):

11. Contractor's references (name and telephone number) (use the spaces provided and/or attach additional pages, if necessary). The City's preference is to have a minimum of three references. Previous clients of the Contractor may be contacted at the City's discretion.

12. Contractors should identify and provide the background and experience of all key personnel proposed to provide the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

Key Personnel

Name: _____

Experience: _____

Dates: _____

Project Name: _____

Responsibility: _____

13. Contractors should identify and provide the background and experience of all sub-contractors and material suppliers proposed to undertake a portion of the Goods and Services (use the spaces provided and/or attach additional pages, if necessary):

<i>Description of Goods & Services</i>	<i>Sub-Contractors & Material Suppliers Names</i>	<i>Years of Working with Contractor</i>	<i>Telephone Number and Email</i>

14. I/We the undersigned duly authorized representatives of the Contractor, having received and carefully reviewed the RFQ and the Agreement, submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this _____ day of _____, 2024.

CONTRACTOR

I/We have the authority to bind the Contractor.

(Legal Name of Contractor)

(Signature of Authorized Signatory)

(Signature of Authorized Signatory)

(Print Name and Position of Authorized Signatory)

(Print Name and Position of Authorized Signatory)